

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 05, 2021

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. Council Members present: Mayor More, Cindy Glamm, Randy Thompson, Duke Arndt, and Dick Fitzloff. Council Members absent: No Council Member were absent. City staff present: Bill Fitzloff (Fire Chief), Thad Baker (Public Works Supervisor) and Catherine Seys (City Clerk-Treasurer). Others present: Jeff Domras (Bolton and Menk) and Connie Johns (School Board liaison).

The Pledge of Allegiance was recited and Mayor More welcomed everyone.

APPROVAL OF AGENDA, MINUTES AND BILLS

The January Agenda was approved with a motion by Council Member Fitzloff, seconded by Council Member Glamm and carried with all in favor.

The minutes of the December 2020 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

The invoices and bills for the month of December 2020 were approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

MILL STREET/PARK STREET SOUTH IMPROVEMENT PROJECT

Jeff Domras, Bolton and Menk, was present and discussed the Mill Street/Park Street South Improvement Project. Contractor Pay Estimate #4 in the amount of \$83,456.45, which includes a Change Order in the amount of \$23,001.61 was presented for payment. Mr. Dormas noted that he was pleased with the contractor (DMI) and the project and noted that even with the added expense of the Change Order, he expects the final project will come in under the original bid amount. Liquidated damages were discussed as the blacktopping portion of the project was completed a week or so after the deadline. It was discussed that the day the contractor began blacktopping the City received 6" of heavy snow. It was determined that liquidated damages would not be pursued and that the delay was justified due to weather and the need for the road surface to dry significantly after the heavy snow. It was further noted that if not for the weather (heavy snow) delay, the blacktopping would have been completed on time and the deadline would have been met. Motion by Council Member Glamm, seconded by Council Member Thompson to approve Contractor Pay Estimate #4 in the amount of \$83,456.45. Motion carried with all in favor.

NEW BUSINESS – The following New Business items were discussed:

2021 OFFICIAL APPOINTMENTS AND DESIGNATIONS RESOLUTION – Clerk-Treasurer Seys presented the 2021 Official Appointments and Designations Resolution. After review and discussion, a motion was made by Council Member Fitzloff, seconded by Council Member Glamm to approve the 2021 Official Appointments and Designations Resolution. Motion carried with all in favor.

2021 FEE SCHEDULE – Clerk-Treasurer Seys presented the Resolution Setting Compensations, Fees and Rates for 2021. After review and discussion, a motion was made by Council Member Glamm, seconded by Council Member Arndt to approve the Resolution Setting Compensations, Fees and Rates for 2021. Motion carried with all in favor.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Covid vaccine is available to area First Responders. The Fire Dept. members will receive the vaccine in two (2) groups, with the vaccine being administered to the first group (approx. half of the members) next week.
2. The Fire Dept. responded to 146 calls in 2020.
3. The Fire Dept. received a \$3,000.00 grant from Compeer. The grant will be used towards the purchase of a new thermal imaging camera. The Fire Dept. also received a donation from Minnesota Elevator (MEI) in the amount of \$4,000.00. The MEI donation will also be used towards purchase of the thermal imaging camera. The remaining balance (approx. \$1,800.00) will be paid by the City.
4. The Fire Dept. also received a donation from R & E Enterprises (Bruce Goodrich) in the amount of \$3,600.00. The donation will be used towards the purchase of a Grain Bin Rescue Kit.

### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Thad Baker reported on the following:

1. The three (3) cluster mailbox units on Main Street West were discussed. A representative from the Mankato Post Office has assigned the mailboxes within the cluster box to correspond with the deliver route and keys have been distributed to the residents. The cluster mailboxes will go into service on Monday, January 11<sup>th</sup>.
2. The City budgeted for lawnmower replacement in 2021. Public Works Supervisor Baker obtained a quote from Mankato Motor Sports for a fuel-injected, 60" X-Mark lawnmower for \$9,258.00. After discussion, a motion was made by Council Member Thompson, seconded by Council Member Arndt to approve the quote from Mankato Motor Sports for a fuel-injected, 60" X-Mark lawnmower for \$9,258.00. Motion carried with all in favor.

### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys didn't have any items to report during this portion of the meeting.

### CITY COUNCIL MEMBER REPORTS

Council Member Thompson attended the December 21<sup>st</sup> School Board meeting. Council Member Glamm will attend the January 25<sup>th</sup> School Board meeting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:07 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer