

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 01, 2020

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. Council Members present: Mayor More, Cindy Glamm, Randy Thompson, and Duke Arndt. Council Members absent: Council Member Dick Fitzloff was absent. City staff present: Bill Fitzloff (Fire Chief), Thad Baker (Public Works Supervisor) and Catherine Seys (City Clerk-Treasurer). Others present: Connie Johns (School Board liaison) and Blue Earth County Deputy Jeff Wiborg.

The Pledge of Allegiance was recited and Mayor More welcomed everyone.

APPROVAL OF AGENDA, MINUTES AND BILLS

The December Agenda was approved with two (2) additions 1) BEC Deputy Jeff Wiborg, 2) crosswalk on Church Street. A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the December agenda with the additions noted. Motion carried with all in favor.

The minutes of the November 2020 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of November 2020 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – There were no Unfinished Business items to discuss.

NEW BUSINESS – The following New Business items were discussed:

TRUTH IN TAXATION PUBLIC HEARING – Mayor More opened the meeting to public comment with regard to the 2021 Budget and Levy. There being no public comment, a motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the final Budget and Levy for taxes payable year 2021. Motion carried with all in favor.

CHURCH STREET CROSSWALK – Painting a crosswalk area on the east end of Church Street was discussed. Being too late in the season to paint the crosswalk, the item was tabled and will be discussed at the March 2021 City Council Agenda.

ELECTRONIC SPEED SIGN – Deputy Wiborg discussed that Blue Earth County has an electronic speed sign available for use by the small cities in the County. The placement of the sign was discussed. The Council determined that the entrance to town on Co. Rd. 28 North/Park Street North is the area that might benefit most by the speed sign. Deputy Wiborg discussed the features and data capabilities of the sign and indicated that the sign would be in place by the end of the week.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. As discussed at the Regular November meeting, the Fire Dept. has been researching the purchase of a new thermal imaging camera. The cost of the camera is \$8,364.37. The Fire Dept. has been awarded a grant from Compeer for \$3,000.00, which will be used towards the camera purchase. Motion by Council Member Glamm, seconded by Council Member Arndt to approve the purchase of a new

thermal imaging camera at a total cost of \$8,364.37 with \$3,000.00 of the cost covered by the Compeer grant funding, leaving a balance of \$5,364.37. Motion carried with all in favor.

2. Fire Dept. member Shawn Kunz has moved to Mankato and now resides outside of the 10-minute response area. The Fire Dept. Officers have met to discuss this matter and determined that since there is a shortage of members on the Dept. (the 26-member Fire Dept. is currently down 22 members), Mr. Kunz will be allowed to remain on, as long as he maintains the 20% response requirement and until the Dept. roster is filled. Fire Chief Fitzloff noted that the Dept. is actively recruiting new members.
3. A credit card for the Fire Dept. was discussed. It was discussed that currently if a Fire Dept. member makes a purchase for the Dept., the member submits the receipt to the Clerk or Fire Chief for reimbursement, the receipt is then added to the monthly bills, which are presented to the City Council for payment at the next Regular Council meeting. After discussion, a motion was made by Council Member Glamm, seconded by Council Member Thompson, that when a Dept. member make a purchase for the Dept. over \$75.00, the member may submit the receipt to the City Clerk and the City Clerk is authorized to issue the reimbursement, rather than waiting for the next Regular Council meeting. It was also discussed that for on-line purchases the Fire Dept. member making the purchase can contact the City Clerk with the purchase information and the purchase can be made by the City Clerk using the City credit card. Motion carried with all in favor.
4. Fire Chief Fitzloff and Clerk-Treasurer Seys are working on the annual Fire Dept. payroll which will be distributed to the members at the December 15th Fire Dept. meeting.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Thad Baker reported on the following:

1. The three (3) cluster mailbox units have been installed on Main Street West. The City is waiting for the Mankato Post Office representative to assign the mailboxes within the cluster box for route delivery.
2. New street signs have installed in the Park Street South and Mill Street construction area. During the summer months several STOP, yield and Watch for Children signs were replaced. Public Works Supervisor Baker noted that, incrementally, over the next five (5) years signs throughout town will be inspected and replaced.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Blue Earth County Property and Environmental Services will be sponsoring the Holiday Light Recycling Program again this year. Program details have not yet been announced.
2. The Uptown Tavern has asked the Council to consider prorating their liquor license, due to the number of months they were closed due to the pandemic. Motion by Council Member Glamm, seconded by Council Member Thompson to prorate the on-sale license fee based on the number of months the Uptown Tavern was able/allowed to be open. Motion carried with all in favor.

CITY COUNCIL MEMBER REPORTS

Council Member Glamm attended the November 23rd School Board meeting. Council Member Thompson will attend the December 21st School Board meeting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:54 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer