

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 04, 2020

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. Council Members present: Mayor More, Cindy Glamm, Randy Thompson, Duke Arndt, and Dick Fitzloff. Council Members absent: No Members were absent. City staff present: Bill Fitzloff (Fire Chief), Thad Baker (Public Works Supervisor) and Catherine Seys (City Clerk-Treasurer). Others present: Jeff Domras (Bolton and Menk) and Connie Johns (School Board liaison).

The Pledge of Allegiance was recited and Mayor More welcomed everyone.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the November meeting agenda as printed. Motion carried with all in favor.

The minutes of the October 2020 Regular Council Meeting were approved with a motion by Council Member Fitzloff, seconded by Council Member Glamm and carried with all in favor.

The invoices and bills for the month of October 2020 were approved with a motion by Council Member Thompson, seconded by Council Member Arndt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

MILL STREET/PARK STREET SOUTH PROJECT – Jeff Domras, Bolton and Menk and updated the Council on the project, including of the following:

The work expected to be completed this fall, has been completed. The streets have been paved, with the final lift being completed (as planned) in the spring of 2021. A few punch list items need to be completed and should be finished by the end of the week. Temporary seeding and mulch are being done this fall with permanent seeding to be completed in the spring of 2021. The final lift on the Water Treat Plant parking lot will also be done in the spring of 2021.

Mr. Domras explained that a few extras/addition work was added to the project, but even with the extra work added to the scope of the project, the project should come in at or very close to the bid amount.

The contractor (DMI) Pay Estimate #3 in the amount of \$141,029.78 was review and a motion was made by Council Member Glamm, seconded by Council Member Thompson to pay DMI Pay Estimate #3 in the amount of \$141,029.78. Motion carried with all in favor.

NEW BUSINESS – The following New Business items were discussed:

RESOLUTION DESIGNATING POLLING PLACE FOR 2021 – Clerk-Treasurer Seys presented the Council with Resolution #2020-13 ‘Resolution Designating Polling Place’. MN State Statute requires that the designation be made by December 31st of each year. The City of St. Clair has one (1) precinct and one (1) polling place. The polling place for the precinct of the City of St. Clair is the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota 56080. A motion was made by Council Member Thompson, seconded by Council Member Fitzloff to approve the ‘Resolution Designating a Polling Place’. Motion carried with all in favor.

REPORTS

FIRE CHIEF’S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fire Chief Fitzloff discussed and presented information regarding the purchase of a chest compression system for the Fire Dept. A quote has been received from Stryker Emergency Equipment for a LUCAS 3, v3.1 Chest Compression System in the amount of \$13,955.49, which includes the device, case, backplate, 2 batteries, power supply charging cord, 2 suction cups and straps. Fire Chief Fitzloff noted that the purchase would qualify for CARES Act funding, as it reduces physical contact with the patient and also reduces the number of Dept. personnel in direct contact with the patient. Fire Chief Fitzloff also noted that in addition to the chest compression system, its advisable to order extra suction cups and straps (approx. cost \$350). Motion by Council Member Glamm, seconded by Council Member Arndt to approve utilizing CARES Act funding for the purchase of the LUCAS 3, v3.1 Chest Compression System including the purchase of extra suction cups and straps. Motion carried with all in favor.
2. The Fire Dept. hosted its annual Fire Prevention Day at the Fire Hall on Monday, October 12th. Firefighters Kyle Froehlich, Paul Froehlich, and Brad Flowers presented the Fire Prevention Safety and Education Program to 92 St. Clair School students in Kindergarten and 1st Grade.
3. The Fire Dept. has been awarded an equipment grant from Compeer which will be used towards the purchase of an infra-red camera. The Dept. is researching vendors for the camera purchase.
4. The Fire Dept. has responded to 132 calls to date in 2020.
5. Truck maintenance was completed, the 5212 truck will need additional work.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Thad Baker reported on the following:

1. Every three (3) years the MN Pollution Control Agency completes an on-site inspection of the Wastewater Treatment Plant. The inspection report indicated no violations.
2. Fall maintenance at the Wastewater Treatment Plant was completed.
3. Three (3) cluster mailbox units were ordered for Main Street West, one (1) of the units arrived severely damaged and was returned. The replacement unit has been received and the units will be installed in the near future.
4. Fall watermain/hydrant flushing was completed last week.
5. A skylight at the Memorial Park pavilion is damaged. An estimate for replacement was obtained from Goodrich Construction for \$2,675.00. Motion by Council Member Glamm, seconded by Council member Fitzloff to accept the estimate from Goodrich Construction for \$2,675.00 for replacement of the skylight. Motion carried with all in favor.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

A Special City Council meeting will be held on Thursday, November 12th at 5:30 pm for the purpose of Canvassing of the Municipal Election Results and to discuss the possible transfer of the unutilized CARES Act funding to another local government entity.

CITY COUNCIL MEMBER REPORTS

Council Member Thompson attended the October 19th School Board meeting. Council Member Glamm will attend the November 23rd School Board meeting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:53 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer