

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, OCTOBER 06, 2020

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. Council Members present: Mayor More, Cindy Glamm, Randy Thompson, Duke Arndt, and Dick Fitzloff. Council Members absent: No Members were absent. City staff present: Bill Fitzloff (Fire Chief), Thad Baker (Public Works Supervisor) and Catherine Seys (City Clerk-Treasurer). Others present: Connie Johns (School Board liaison).

The Pledge of Allegiance was recited and Mayor More welcomed everyone.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Fitzloff to approve the October meeting agenda as printed. Motion carried with all in favor.

The minutes of the September 2020 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Fitzloff and carried with all in favor.

The invoices and bills for the month of September 2020 were approved with a motion by Council Member Thompson, seconded by Council Member Arndt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

MILL STREET/PARK STREET SOUTH PROJECT – Jeff Domras, Bolton and Menk, updated the Council on the project by memo, including of the following:

1. Drying out the soil in the street areas and compaction tests have been done to prepare the streets in the project area for the 12" gravel base, which is being hauled in this week.
2. The concrete contractor should be on-site on Thursday to begin installation of the rolling/drive-over curb and driveway approached in the project area.
3. Weather permitting paving should begin by the end of the week of October 12<sup>th</sup>.
4. After review of Pay Estimate #2, a motion by Council Member Glamm, seconded by Council Member Fitzloff to approve payment of Pay Estimate #2 in the amount of \$195,776.74. Motion carried with all in favor.

PARKING CONCERN – 200 BLOCK FRONT STREET EAST –parking concerns on Front Street East adjacent to St. John's Lutheran Church were discussed at the Regular September Council meeting. Council Member Glamm reported that the St. John's Lutheran Church has made changes to the property between the church and the parsonage to include a handicap parking area, as well as a drop-off area adjacent to the church. Council Member Glamm noted that these changes will eliminate the diagonal parking area on Front Street East and the associated concerns.

PROPERTY LINE ENCORACHMENT CONCERN – A Special Council meeting will be held on Monday, October 12<sup>th</sup> at 5:30 pm to discuss the concern.

NEW BUSINESS – The following New Business items were discussed:

LIQUOR LICENSE RENEWAL FOR 2021 – Renewal of Liquor Licenses for 2021 was discussed. Motion by Council Member Glamm, seconded by Council Member Thompson to approve the renewal of the St. Clair

American Legion Liquor Licenses (Club and Sunday) and the Uptown Tavern Liquor Licenses (On-Sale, Off-Sale and Sunday) for 2021. Motion carried with all in favor.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fourteen (14) firefighters attended the First Responder Refresher on September 14, 16, 21, and 23.
2. The Fire Dept. has responded to 123 calls to date in 2020.

### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Thad Baker reported on the following:

1. DMI replaced a leaking valve on the west side of Co. Rd. 28 South. The concrete crew from the Mill Street and Park Street South Project will replace the concrete around the valve area.
2. WW Blacktopping has been contacted to complete the miscellaneous blacktopping patches needed around town.
3. MN Pump completed pump maintenance at the Lift Station.
4. Xcel Energy has been contacted regarding a streetlight damaged at the corner of Palmer Drive and Pilgrim Street.
5. Culvert repair at the north end of the Storm Water Drainage Ditch was briefly discussed. A contractor has submitted an estimate for the project. The project will be done in the spring of 2021.

### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. City staff completed their annual Safety Training Program, along with area City Clerks/Administrators, Public Works and Police Dept.'s on Sept. 10<sup>th</sup> via Zoom. The City of Eagle Lake organized the training.
2. City Staff will participate in the annual Safety Training Program with area Public Works, Police and Clerks/Administrators on Thursday, September 10<sup>th</sup>. The program will be conducted via Zoom.
3. At the October City Council meeting, the Council scheduled the Regular November City Council meeting, including the Canvassing of Election Results for Monday, November 9<sup>th</sup>. However, since that time the City has been notified by the Blue Earth County Elections Dept. that the election results and canvassing information will not be available until November 11<sup>th</sup>. In light of this, the November 9<sup>th</sup> meeting has been cancelled and the Regular November City Council meeting has been re-scheduled for Wednesday, November 4<sup>th</sup> at 7:00 pm and the 2020 Canvassing of Election Results has been re-scheduled for Thursday, November 12<sup>th</sup> at 5:30 pm. Both meetings will be held at the St. Clair City Hall, 304 Main Street West, St. Clair.

### CITY COUNCIL MEMBER REPORTS

Council Member Glamm attended the September 21<sup>st</sup> School Board meeting. Council Member Thompson will attend the October 19<sup>th</sup> School Board meeting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:56 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer