

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 07, 2020

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. Council Members present: Mayor More, Cindy Glamm, Duke Arndt and Dick Fitzloff. Council Members absent: Randy Thompson. City staff present: Bill Fitzloff (Fire Chief), Troy Goettl (Assistant Fire Chief), Thad Baker (Public Works Supervisor) and Catherine Seys (City Clerk-Treasurer). Others present: Connie Johns (School Board liaison), Lyle Femrite, Charlie Fredrickson, Bruce Levos and Val Levos (Decoria Township Board Member and Township Clerk).

The Pledge of Allegiance was recited and Mayor More welcomed everyone.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Arndt to approve the July meeting agenda as printed. Motion carried with all in favor.

The minutes of the June 2020 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Fitzloff and carried with all in favor.

The invoices and bills for the month of June 2020 were approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

MILL STREET/PARK STREET SOUTH PROJECT – Clerk-Treasurer Seys noted that the Mill Street/Park Street South Improvement Project will likely begin around August 1<sup>st</sup>. The contractor (DMI) is working on a project in the Good Thunder and heavy rains in the project area have caused delays to their construction schedule. Clerk-Treasurer Seys also reported that the bond issue for the project is on schedule.

NEW BUSINESS – The following New Business items were discussed:

DECORIA TOWNSHIP FIRE CONTRACT – Decoria Township Board Members (Lyle Femrite, Charlie Fredrickson and Bruce Levos) and Township Clerk (Val Levos) were present to discuss renewal of the 2020-2023 Fire Contract. Fire Chief Bill Fitzloff attended the Decoria Township Board meeting in March to discuss the proposed Fire Contract. Board Member Femrite stated that the Board had a question as to the amount the City pays towards fire protection. Clerk-Treasurer Seys stated that the City pays \$18,560.00 annually. The question of valuation came up. It was noted that the valuation for the City is \$40,583,500 and the valuation of the area of Decoria in the St. Clair fire district (25 Sections) is \$201,247,900. Fire Chief Fitzloff and Clerk-Treasurer Seys used the State of MN ‘Suggested Formula for Allocating Cost of Fire Service and Relief Association Support to Contracted Areas’. The formula factors in expenses, capital expenses and equipment, firefighter pay and training, valuation of area served and number of calls the F.D. responded to in each service area. Based on the formula the annual contract amount for Decoria Township is \$24,494.54. A motion was made by Council Member Glamm, seconded by Council Member Fitzloff to approve the annual contract amount of \$24,494.54 for Decoria Township for the contract years 2020-2023. Motion carried with all in favor. Decoria Township Board Members and the Mayor and City Clerk-Treasurer signed the 2020-2023 Fire Contract.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. has responded to 85 calls to date in 2020.

### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Thad Baker reported on the following:

1. Cluster mail boxes for area on Main Street West was discussed. The City installed a cluster mail box in the Horseshoe Lane neighborhood in the fall of 2019, which has worked well. Following discussion it was determined that three (3) cluster mail boxes will be purchased and installed on Main Street West to serve residents on the Mankato mail route.
2. The City has been asked to consider spraying of the McPherson Union Cemetery. Public Works Supervisor Thad Baker will obtain an estimate for spraying the McPherson Union Cemetery and the St. John's Cemetery (Willow Lane).
3. KLM Engineering will be cleaning the interior of the water tower beginning mid-August. The project will take approx. 2-3 weeks to complete.
4. Memorial Park use was discussed. The pavilion, including restrooms and water fountain will remain closed.

### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. ELECTION UPDATE:
  - New voting equipment will be used during the upcoming election season throughout Blue Earth County. The new equipment includes:
    - DS200 (Automatic Optical Scan Ballot Tabulator – used in each polling place to count votes cast by voters on paper ballots,
    - DS450 (Automatic Optical Scan Ballot Tabulator – used in the BEC Central Count Office to count votes cast on paper ballots, by mail ballot and early/absentee voting),
    - OmniBallot Voter Assist Technology (voter can use this device for electronic ballot display, reading of ballot, and marking of the paper ballot to allow for an independent voting experience),
    - Poll Pad Electronic Roster (used at all polling places, Election Judges use this device to check in voters, verify eligibility of voters and register new voters).
  - Clerk-Treasurer Seys presented Resolution #2020-10 'Resolution Authorizing Use of a New Voting System in Blue Earth County Municipalities'. A motion was made by Council Member Glamm, seconded by Council Member Fitzloff to approve Resolution #2020-10 'Resolution Authorizing Use of a New Voting System in Blue Earth County Municipalities'. Motion carried with all in favor.
  - Clerk Treasurer Seys presented Resolution #2020-11 'Resolution Appointing Election Judges for the 2020 State Primary Election and General Election. A motion was made by Council Member Glamm, seconded by Council Member Arndt to approve Resolution #2020-11 'Resolution Appointing Election Judges for the 2020 State Primary Election and General Election'. Motion carried with all in favor.
  - The Primary Election is Tuesday, August 11<sup>th</sup> and the General Election, Tuesday, November 3<sup>rd</sup>.
  - An Election training for City, Township and School District Clerks was held on June 30<sup>th</sup> at the Blue Earth County Court House.
  - Election Judge Training will be conducted online and in-person beginning mid-July.

- The Blue Earth County Elections Dept. is encouraging Early Voting by Absentee Ballot. Information relating to Absentee Voting and Absentee Ballot Applications were included with the June/July Newsletter.
- Due to Covid 19, numerous safety protocols will be implemented at the polling place including: separate entrance to and exit from the polling place, masks, 6' distancing in voting lines, 6' distancing between voting station, sanitizing of voting equipment and voting stations after each use, masks, hand sanitizer, etc.

CITY COUNCIL MEMBER REPORTS

1. No City Council Member attended the June School Board meeting. School Board Member Connie Johns reported that clean-up of the School lot (formerly Northtown Auto) is being planned. Council Member Glamm will attend the July 27<sup>th</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks do not meet during the summer months of July/August. St. Clair is scheduled to host the September BEC Mayor/Clerk meeting; but will cancel due to Covid.

PUBLIC COMMENT – Bill Fitzloff discussed a building project that is encroaching on his property line. The adjoining property owner will be invited to the August 4<sup>th</sup> Council meeting to discuss the issue.

ADJOURNMENT – The meeting adjourned at 8:25 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer