

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 03, 2019

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Duke Arndt, Randy Thompson and Dick Fitzloff. Council Members absent: Council Member absent: No Members were absent. City Staff present: Bill Fitzloff, Fire Chief and Catherine Seys, City Clerk-Treasurer. Others present: no visitors were present at the meeting.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Fitzloff to approve the agenda. Motion carried with all in favor.

The minutes of November 2019 Regular Council Meeting were approved with a motion by Council Member Thompson, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of November 2019 were approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

UNFINISHED BUSINESS – There were no Unfinished Business items to discuss.

NEW BUSINESS – The following New Business items were discussed:

TRUTH IN TAXATION PUBLIC HEARING – Mayor More opened the meeting to public comment with regard to the 2020 Budget and Levy. There being no public comment, a motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the final Budget and Levy for taxes payable year 2020. Motion carried with all in favor.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. received a grant from the State of Minnesota Dept. of Public Safety, Office of the State Fire Marshal, for \$4,463.10, which represents 90% of the cost of the turn-out gear washer/extractor recently purchased by the Fire Dept.
2. The Fire Dept. has responded to 117 calls to date in 2019.
3. Fire Chief Fitzloff requested permission for the Fire Dept. to use the City tractor if needed to respond to calls in blizzard or other adverse weather conditions. Fire Chief Fitzloff noted that only Marvin More, Jamie Will or Harold Fitzloff, who are experienced in driving heavy equipment, would operate the tractor. The Council granted permission for the Fire Dept. to use the City tractor if needed to respond to calls in adverse weather conditions as requested and stipulated.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker wasn't present, Clerk-Treasurer Seys reported on the following Public Works Dept. items:

1. The 3-way STOP signs have been installed at the Park Street South and Front Street East intersection. Two (2) of the signs have been permanently installed and, until the cluster of utilities and fiber optics can be better determined, the third sign is on a temporary stand.
2. The cluster mail box unit for residents on Horseshoe Lane, who receive mail on the Mankato rural route, has been ordered and delivered. The placement location for the cluster mail box unit was discussed and determined based on conversations with the Mankato U.S. Post Service authorities and the local mail route delivery person. The unit will be installed completely within the City road right-of-way, cement has been poured for the base of the unit and installation is expected to be completed within the next couple of weeks.
3. Verizon has a lease agreement with the City of St. Clair for equipment (antennas, etc.) on the City water tower. Verizon technicians have been on site installing and upgrading their equipment.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The 11th Annual Donuts with Santa and Mrs. Claus event will be held on Saturday, December 14th from 9 am to 11 am at City Hall.
2. For the 2nd year, the Blue Earth County Property and Environmental Resources Dept. will be sponsoring the Christmas Light Recycling Program. A Christmas light recycling bin will be placed in the St. Clair City Hall Meeting Room (and City Halls throughout Blue Earth County) from Monday, January 6th through Friday, January 10th. The Christmas Light Recycling Program is part of the 'Recycle Around the Holidays' Program. Detailed information is available on the City website and will be in the upcoming City newsletter.
3. Residents with fire hydrants near their home are encouraged to keep them clear of snow. Clearing a distance of three (3) feet around the hydrant for firefighters to work is recommended.
4. The need for a sidewalk on the 400 block of Main Street West has been brought to the City's attention and was briefly discussed. Sidewalk exists on the south side of the 200 and 300 block of Main Street West, completing the sidewalk on the 400 block would allow for efficient connectivity between the Horseshoe Lane neighborhood and the School, Memorial Park and other parts of the City. The matter will be further discussed as spring/summer 2020 projects are discussed.

CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm attended the November 18th School Board meeting. Council Member Glamm will also attend the December 23rd School Board meeting.
2. The City of Madison Lake hosted the Blue Earth County Mayors and Clerks on Thursday, November 14th. The speaker for the evening was Amy Holst, Blue Earth County Administration and Communications Specialist. Ms. Holst discussed the importance of the 2020 Census and offered her assistance in getting 2020 Census information to the small cities and rural areas of Blue Earth County. The group doesn't meet during the month of December. The next meeting will be Thursday, January 9th with the City of Mapleton hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:26 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Thompson and carried with all in favor.

Catherine Seys, City Clerk-Treasurer