

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 06, 2019

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Duke Arndt, Randy Thompson and Dick Fitzloff. Council Members absent: Council Member absent: No Members were absent. City Staff present: Bill Fitzloff, Fire Chief, Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor. Others present: Jeff Domras (Bolton and Menk) Connie Johns (School Board liaison) and Chase Baker (St. Clair School student).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the agenda. Motion carried with all in favor.

The minutes of October 2019 Regular Council Meeting were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

The invoices and bills for the month of October 2019 were approved with a motion by Council Member Glamm, seconded by Council Member Fitzloff and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

PARK STREET NORTH LIFT STATION FLOOD MITIGATION PROJECT UPDATE – Jeff Domras (Bolton and Menk) discussed the Final Pay Estimate from general contractor DMI in the amount of \$37,167.65 for the Park Street North Lift Station Flood Mitigation Project. A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve payment of the Final Pay Estimate from DMI in the amount of \$37,167.65 for the Park Street North Lift Station Flood Mitigation Project. Motion carried with all in favor.

Mr. Domras presented the 2019 Levee and Floodwall Operation and Maintenance (O&M) Plan for the levee/floodwall at the St. Clair Wastewater Treatment Plant. The O&M Plan is a 168 page document which details and outlines the emergency actions to be taken at the levee/floodwall during a flood event. The O&M Plan also includes a maintenance schedule and inspection check-list for the levee/floodwall. Motion by Council Member Glamm, seconded by Council Member Arndt to approve Resolution #2019-06 'Resolution Adopting the 2019 Levee and Floodwall Operations and Maintenance Plan for the St. Clair Wastewater Treatment Plant'. Motion carried with all members in favor.

NEW BUSINESS – The following New Business items were discussed:

1. Clerk-Treasurer Seys presented the Council with Resolution #2019-05 'Resolution Designating Polling Place'. MN State Statute requires that the designation be made by December 31st of each year. The City of St. Clair has one (1) precinct and one (1) polling place. The polling place for the precinct of the City of St. Clair is the St. Clair City Hall Meeting Room, 304 Main Street West, St. Clair, Minnesota 56080. A motion was made by Council Member Glamm, seconded by Council Member Arndt to approve the 'Resolution Designating a Polling Place'. Motion carried with all in favor.

2. Blue Earth County Engineer Ryan Thilges has contacted Mayor More and Clerk-Treasurer Seys to discuss the County five (5) year plan relating to County State Aid Highway (CSAH) projects. Mayor More and Clerk-Treasurer Seys discussed with Mr. Thilges the 300 block of Main Street East (Co.Rd. 15 East). That area is currently served by a 4" water main, a number of water main breaks have occurred in the area over the last several years and that section of Main Street East (Co.Rd. 15 East) has been identified as the area in most need of a water main upgrade. Mr. Thilges will include the 300 block of Main Street East (Co.Rd. 15 East) in the County 5-year plan, tentatively for 2023.
3. Jeff Domras (Bolton and Menk) will meet with Public Works Supervisor Thad Baker to discuss infrastructure needs in the Mill Street area. Mr. Domras will prepare a brief cost estimate for the Council to review.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. hosted its annual Fire Prevention Day at the Fire Hall on Tuesday, October 8th. Firefighters Kyle Froehlich, Bill Fitzloff, Paul Froehlich and Bill Drummer presented the Fire Prevention Safety and Education Program to 96 St. Clair School students in Pre-School, Kindergarten and 1st Grade.
2. Two (2) members of the St. Clair Fire Dept. are currently on a leave of absence. Motion by Council Member Glamm, seconded by Council Member Fitzloff to approve the leave of absences. Motion carried with all in favor.
3. The Fire Dept. has responded to 108 calls to date in 2019.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Every three (3) years an inspection is conducted of the City Water Tower. KLM Engineering recently conducted the inspection. A proposal, including cost estimates, will be presented to the Council in December outlining the inspection results and recommended repairs.
2. The water testing monitor at the Water Treatment Facility is in disrepair with parts for the machine obsolete. The monitor is used weekly (sometimes oftener) and will be replaced ASAP.
3. Jamie Will Masonry completed the sidewalk repair on the 400 block of Main Street East.
4. Annual sludge hauling was done on October 31st by Steve Kruse.
5. The water hydrant on the southwest corner of Front Street West and Railroad Street is in need of repair. Representatives from Core and Main and MN Rural Water Assoc. will assist City Public Works Dept. to determine if the hydrant can be repaired or if the hydrant will need to be replaced.
6. As discussed at the Regular May and June City Council meeting, the Council has been considering mail cluster box units for St. Clair residents on the Mankato rural route, which includes Horseshoe Lane and Main Street West. The change from individual mail boxes to cluster box units, as well as the placement of the cluster box units has been discussed with the U.S. Postal Service and the local U.S. Postal Service route delivery driver. The U.S. Postal Service has given their approval for the change. With the winter season approaching, the Council decided to purchase a cluster box unit for the Horseshoe Lane neighborhood and will see how the cluster box unit works this winter season.
7. STOP signs were again discussed at the Park Street South and Front Street East intersection. After the Gopher locate it was determined that there are a large amount of utilities in the road right-of-way in the area, including gas lines and a massive amount of fiber-optics. Public Works Supervisor Baker will call for a meet with the utility providers to better determine location and depth of the underground utilities especially the fiber-optics.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The 11th Annual Donuts with Santa and Mrs. Claus event has been scheduled for Saturday, December 14th from 9 am to 11 am at City Hall.
2. The draft of the Blue Earth County Multi-Hazard Mitigation Plan is available. Clerk-Treasurer Seys will attend a meeting at the Blue Earth County Justice Center on December 5th to review plan.
3. Blue Earth County City officials have been invited to attend the dedication program for the Veteran's Memorial Park on Victory Drive in Mapleton on Veterans' Day, Monday, November 11th. The program is being hosted by the City of Mapleton.

CITY COUNCIL MEMBER REPORTS

1. Council Member Thompson attended the October 21st School Board meeting. Council Member Glamm will attend the November 18th School Board meeting.
2. The City of Eagle Lake hosted the Blue Earth County Mayors and Clerks on Thursday, October 10th. The speaker for the evening was Randy Schindle, DNR Forester. The next meeting will be Thursday, November 14th with the City of Madison Lake hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:15 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Fitzloff and carried with all in favor.

Catherine Seys, City Clerk-Treasurer