

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 07, 2019

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Randy Thompson and Dick Fitzloff. Council Members absent: Duke Arndt was absent. City Staff present: Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk) and Corey Wicks.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the agenda with the addition of Corey Wicks to discuss safety concerns in the Park Street South/Front Street East neighborhood. Motion carried with all in favor.

The minutes of April 2019 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Fitzloff and carried with all in favor.

The invoices and bills for the month of April 2019 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

PARK STREET NORTH LIFT STATION MITIGATION PROJECT UPDATE – Jeff Domras (Bolton and Menk) was present to discuss the Park Street North Lift Station Mitigation Project and the utility easement and the status of the lease agreement between Fitzloff Properties and the US Postal Service (USPS). The information is in the hands of the USPS; we are awaiting a determination USPS Denver office.

NEW BUSINESS – The following New Business items were discussed:

SAFETY CONCERNS IN THE PARK STREET SOUTH/FRONT STREET EAST NEIGHBORHOOD – Corey Wicks, 201 Park Street South, was present to discuss safety concerns regarding children using the path through Memorial Park and crossing from the Park path onto Park Street South and then onto Front Street East. Mr. Wicks stated that he has observed a number of near-misses involving children walking/biking and vehicles and requested that the City add STOP signs, making the intersection a 3-way STOP. Mr. Wicks further noted that he has discussed the issue with other residents in the neighborhood and, those he spoke to, were in favor of the requested change. The Council discussed the safety concerns expressed by Mr. Wicks; a motion was made by Council Member Glamm, seconded by Council Member Thompson to approve a 3-way STOP at the intersection of Park Street South and Front Street East based on review by our Blue Earth County Sheriff's Liaison Officer, Deputy Jeff Wiborg. Motion carried with all in favor.

INTER-FUND ADVANCE RESOLUTION – The City Auditors (Burkhardt & Burkhardt CPA) conducted the annual audit on May 1st and 2nd and discussed the need for the City to do an inter-fund advance between the City General Fund and the City Sewer Fund. The reason for the inter-fund advance is due to the substantial amount debt incurred by the Sewer Fund relating to the 2016 flood. The Wastewater Treatment Plant flood related repairs, the Wastewater Treatment Plant Mitigation Project (2018 sheet piling project) and the Park Street North Lift Station Mitigation Project (permanent flood wall, to be

completed summer 2019) are all tied together in the FEMA Category F, 237 Project Worksheet. FEMA has obligated funds towards the repairs and mitigation projects and the City expects a substantial payment from FEMA, but the funds will not be released by FEMA until all aspects of the repairs and projects are completed. Since the Sewer does not have sufficient funds to handle these expenses and the General Fund does, the inter-fund advance is necessary in the interim. A motion was made by Council Member Thompson, seconded by Council Member Glamm to approve 'A Resolution of the St. Clair City Council Relating to an Inter-Fund Advance between the General Fund and the Sewer Fund', as recommended by the City Auditor (Burkhardt & Burkhardt CPA). Motion carried with all in favor.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. has responded to 38 calls to date in 2019.
2. The Fire Dept. is looking into new bunker boots and has reviewed several sample boots.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker was unable to attend the meeting.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Due to a scheduling conflict, the Regular June City Council meeting will be held on Tuesday, June 11, 2019 at 7:00 p.m. in the Meeting Room of the St. Clair City Hall.
2. A Special City Council meeting will be held on Tuesday, June 11, 2019 at 6:30 p.m. The purpose of the Special meeting is for presentation of the annual audit by Burkhardt & Burkhardt CPA.
3. Clerk-Treasurer Seys, Public Works Dept. Supervisor Thad Baker and Public Works Dept. employee Deb McCollum attended the League of MN Cities Loss Control Workshop on Thursday, April 4th at the Verizon Center.
4. Clerk-Treasurer Seys attended the Blue Earth County (BEC) Multi-Hazard Mitigation Plan meeting on Wednesday, April 24th at the Blue Earth County Justice Center. Approx. 40 persons were in attendance, representing cities, townships, school districts, as well as, various departments throughout Blue Earth County. Clerk-Treasurer Seys noted that the BEC Multi-Hazard Mitigation Plan is reviewed and updated every 5 years.
5. City Wide Clean-Up Day was held Saturday, May 4th in cooperation with LJP Waste and Recycle.
6. A St. Clair Days Fundraiser will be held on Friday, May 10th from 5 pm to 8 pm at the Uptown Tavern.
7. Information regarding St. Clair Days 2019 (June 20, 21, 22 and 23) is available on the City website.

CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm will attend the May School Board meeting.
2. The April meeting of the Blue Earth County Mayors and Clerks was cancelled due to weather. The next meeting will be held on Thursday, May 9th with the City of Lake Crystal hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:42 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Fitzloff and carried with all in favor.

Catherine Seys, City Clerk-Treasurer