

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 08, 2019

OATH OF OFFICE

City Clerk-Treasurer Catherine Seys administered the Oath of Office to the newly elected officials; Mayor Marvin More and City Council Members Cindy Glamm and Dick Fitzloff.

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Duke Arndt, Randy Thompson and Dick Fitzloff. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk) and Jack May (St. Clair School Board Liaison).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the agenda. Motion carried with all in favor.

The minutes of December 4, 2018 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of December 2018 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

PARK STREET NORTH LIFT STATION MITIGATION PROJECT UPDATE – Jeff Domras (Bolton and Menk) was present to discuss the Park Street North Lift Station Mitigation Project. The project bid opening has been scheduled for January 23, 2019 at 2:00 p.m. Mr. Domras has reviewed project plans with Ryan Blake-Smith (HSEM). The mitigation project must mirror the FEMA Scope of Work. Certain items not listed specifically in the original FEMA Scope of Work will be bid and paid separately by the City after the FEMA eligible portion of the mitigation project is completed.

NEW BUSINESS – The following New Business items were discussed:

2019 OFFICIAL APPOINTMENTS AND DESIGNATIONS RESOLUTION – Clerk-Treasurer Seys presented the 2019 Official Appointments and Designations Resolution. After review and discussion a motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the 2019 Official Appointments and Designations Resolution. Motion carried with all in favor.

2019 FEE SCHEDULE – Clerk-Treasurer Seys presented the Resolution Setting Compensations, Fees and Rates for 2019. After review and discussion, a motion was made by Council Member Thompson, seconded by Council Member Glamm to approve the Resolution Setting Compensations, Fees and Rates for 2019. Motion carried with all in favor.

SPECIAL CITY COUNCIL MEETING – A Special City Council meeting was scheduled for Wednesday, January 16, 2019 for the annual employee reviews.

REPORTS

FIRE CHIEF’S REPORT

Fire Chief Bill Fitzloff reported on the following:

- 1. The Fire Dept. had ICR’s for 128 calls in 2018 and the Department responded to four (4) Mutual Aid calls. Call details are as follows:

CITY/TOWNSHIP	MEDICAL	FIRE	CO	10-52	ALARM	OTHER	TOTAL	
CITY OF ST. CLAIR	26	1	1	0	0	0	28	
DECORIA TOWNSHIP	16	4	1	1	1	0	23	
LeRAY TOWNSHIP	5	0	0	0	0	0	5	
MANKATO TOWNSHIP	35	8	1	9	0	0	53	
McPHERSON TOWNSHIP	10	2	0	2	2	0	16	
MEDO TOWNSHIP	2	0	0	0	1	0	3	
2018TOTAL	94	15	3	12	4	0	128	
2018MUTUAL AID	GIVEN:	4	1 – Eagle Lake, 2 – Pemberton, 1 – Good Thunder					
	RECEIVED:	0						

- 2. Firefighter Chris Arkell is attending 1st Responder Training and Firefighters Jillian Cumming and Tony Bach are attending Firefighter 1001 Training through South Central College.
- 3. A gutter system over the east side of the Fire Hall building was discussed. Options will be reviewed and estimates obtained.
- 4. The Fire Dept. submitted a grant for a washing machine for turn-out gear, but received notification that they weren’t among the grant recipients.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

- 1. December was a quiet month with no issues and business as usual.
- 2. Looking ahead to a summer street repair project on Mill Street, Willow Lane and Hilltop Lane. .

CITY CLERK-TREASURER’S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

- 1. The Regular March City Council meeting was changed from Tuesday, March 5th to Monday, March 4th, the time will remain the same (7:00 p.m.).
- 2. Year-end reports are being completed and submitted.
- 3. Zoning Ordinance review will be done in the upcoming weeks.

CITY COUNCIL MEMBER REPORTS

- 1. Council Member Thompson attended the December 17th School Board Meeting. Council Member Glamm will attend the January 28th School Board meeting.
- 2. The Blue Earth County Mayors and Clerks didn’t meet during the month of December. The next meeting will be held on Thursday, January 10th with the City of Mapleton hosting at the Curling Club.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:102 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer