

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, DECEMBER 04, 2018

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk) and Nancy Thompson (St. Clair School Board Liaison).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Weinandt, seconded by Council Member Glamm to approve the agenda with the addition of the Hoppe Mobile Home Park Severe Weather Emergency Plan. Motion carried with all in favor.

The minutes of November 13<sup>th</sup> Regular Council Meeting, including the Canvassing of the Election Returns, was approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

The invoices and bills for the month of November 2018 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

HOPPE MOBILE HOME PARK LLC SEVERE WEATHER SHELTER PLAN – Gary Larson and Nancy Schleuter were present to explain changes relating to the Hoppe Mobile Home Park LLC Severe Weather Shelter Plan. This plan was previously discussed at the August City Council meeting. The Hoppe Mobile Home Park contains four mobile homes with full time occupants. Previously, the Hoppe Mobile Home Park occupants utilized the block structure on the mobile home park property (formerly Margie’s Beauty Shop) in cases of severe weather. There has been a change in the usage of the block structure; the block structure currently houses a daycare facility (Chickadee Childcare). With these changes it has become necessary for Hoppe Mobile Home Park LLC to adopt a new Severe Weather Shelter Plan. Jerry Phillips has granted the Hoppe Mobile Home Park occupants permission to utilize his basement in cases of severe weather. The Phillips home is located at 212 Front Street West, directly across the street from Hoppe Mobile Home Park. The mobile home occupants are aware of the new arrangement and understand how to achieve access to the facility. It was noted that the staff and children at Chickadee Childcare will remain in the block building, utilizing the windowless kitchen area as the point of refuge during a severe weather event. Motion by Council Member Glamm, seconded by Council Member Thompson to acknowledge notification of the Hoppe Mobile Home Park LLC Severe Weather Shelter Plan. Motion carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

PARK STREET NORTH LIFT STATION MITIGATION PROJECT UPDATE – Jeff Domras (Bolton and Menk) was present to discuss the Park Street North Lift Station Mitigation Project. The project bid opening has been scheduled for January 23, 2019 at 2:00 p.m. Size/length of the concrete wall and accommodating the large 8” pump was discussed. Shifting the concrete wall to allow the full 90’ allotted by FEMA was

also discussed. A change in the easement to accommodate the wall/project was also discussed and will be prepared for consideration by the Fitzloff family (Post Office property owners).

BLUE EARTH COUNTY UPDATED CSAH MAINTENANCE AGREEMENT – Mayor More has discussed the Blue Earth County Updated CSAH Maintenance Agreement with Blue Earth County Engineer Ryan Thilges. In discussion with Mr. Thilges and in reviewing the agreement it appears that with the exception of tree trimming, other County road maintenance will remain as is with the County responsible for snow plowing/removal on County roads as indicated in Exhibit A of the Agreement. Motion by Council Member Thompson, seconded by Council Member Arndt to approve the Blue Earth County Updated CSAH Maintenance Agreement. Motion carried with all in favor.

BLUE EARTH COUNTY CHILDCARE FORGIVABLE LOAN PROGRAM – The Blue Earth County Childcare Forgivable Loan Program was briefly discussed at the November City Council meeting. Clerk-Treasurer presented the Council with a fact sheet with the loan program details and parameters.

NEW BUSINESS – The following New Business items were discussed:

TRUTH IN TAXATION PUBLIC HEARING – Mayor More opened the meeting to public comment with regard to the 2019 Budget and Levy. There being no public comment, a motion was made by Council Member Weinandt, seconded by Council Member Glamm to approve the final Budget and Levy for taxes payable year 2019. Motion carried with all in favor.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Residents with fire hydrants near their home are encouraged to keep them clear of snow. Clearing a distance of three (3) feet around the hydrant for firefighters to work is recommended. A recent local news broadcast suggested that neighbors work together and take turns in keeping fire hydrants clear of snow.
2. The Fire Dept. has responded to 120 calls to date in 2018.
3. Setting up an account at Mankato Ford was discussed for repairs on the Ford pumper.

### PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. The large 8" pump (purchased from Hydro Engineering) was delivered to the Public Works Shop in mid-November.

### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Clerk-Treasurer Seys presented the Council with Resolution #2018-10 'Resolution Designating a Polling Place'. MN State Statute requires that the designation be made by December 31<sup>st</sup> of each year. The City of St. Clair has one (1) precinct and one (1) polling place. The polling place for the precinct of the City of St. Clair is the St. Clair City Hall Meeting Room, 304 Main Street West, St. Clair, Minnesota 56080. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the 'Resolution Designating a Polling Place'. Motion carried with all in favor.
2. Residential Rental License renewals and inspections were completed by Dan Murphy in October and November. Rental licenses are renewed and rental properties are inspected every 3 years.
3. Blue Earth County Environmental Services will be sponsoring a Christmas Light Recycling Program. A Christmas light recycling bin will be placed in the St. Clair City Hall Meeting Room (and City Halls

throughout Blue Earth County) from Monday, January 7<sup>th</sup> through Friday, January 11<sup>th</sup>. The Christmas Light Recycling Program is part of the 'Recycle Around the Holidays' Program.

4. The 10<sup>th</sup> Annual Donuts with Santa and Mrs. Claus was held on Saturday, December 1<sup>st</sup> at the City Hall. The event was very well attended with many positive comments received.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm attended the November 19<sup>th</sup> School Board Meeting. Council Member Thompson will attend the December 17<sup>th</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks don't meet during the month of December. The next meeting will be held on Thursday, January 10<sup>th</sup> with the City of Mapleton hosting at the Curling Club.
3. Mayor More was approached with a request for an ice skating rink. It was discussed that the City has tried to do an ice skating rink numerous times over the past 20 – 25 years without success. Due to limited equipment/staff, lack of a suitable location, unpredictable weather and past experiences (including persons throwing sand on the rink, driving on the rink after it had been flooded, but before ice was froze, poking large holes in the rink, etc.) the City will not attempt a skating rink.
4. This being Council Member Jason Weinandt' s last Council meeting, Mayor More thanked him for his 8 years of service on the City Council. The Council also expressed its appreciation to School Board Liaison Nancy Thompson for her years of service on the St. Clair School Board.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:12 p.m. Motion to adjourn was made by Council Member Weinandt seconded by Council Member Thompson and carried with all in favor.

Catherine Seys, City Clerk-Treasurer