

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 10, 2018

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm and Randy Thompson. Council Members absent: Council Member Duke Arndt was absent. City Staff present: Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison) and Andrew Carlson.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion to approve the agenda with the addition of Mosquito Spraying (under New Business) was made by Council Member Glamm, seconded by Council Member Weinandt and approved with all in favor.

The minutes of June 12, 2018 Regular Council Meeting were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

The invoices and bills for the month of June 2018 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

CITY SIGN – EAGLE SCOUT PROJECT – Andrew Carlson was present to discuss his completed Eagle Scout Project. The new City sign has been installed on the east end of town on Co. Rd. 15 East. Mr. Carlson provided the Council with copies of all of the bills for the project as well as donations received. Mr. Carlson also provided a picture of the newly installed sign. At the Regular February City Council meeting, Mr. Carlson discussed costs for the sign, paint, plants, landscaping, secrete, river rock, bricks and posts at \$1,149.00 at that time the City agreed to pay the balance remaining after all donations have been received, not to exceed \$850. Mr. Carlson presented a final bill for the City share of the sign of \$480.45. A motion was made by Council Member Weinandt, seconded by Council Member Thompson to pay Mr. Carlson the balance remaining after donations of \$480.45. Motion carried with all in favor. Mayor More and the Council expressed their appreciation to Mr. Carlson for a job well done on the sign project.

BERM/FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) was present to discuss the Park Street North Lift Station Flood Mitigation Project which includes a permanent flood wall around the lift station, a fence on top of the flood wall, stop-logs at the entrance of the Lift Station area and realignment of the entrance to the Post Office. Mr. Domras noted the bids for the project came in considerably higher than what was estimated. Mr. Domras spoke to the low bidding contractor (Magney Construction) regarding the high bid costs. The contractor indicated concrete costs, the wall construction costs as well as excavation and the need to support the generator during excavation as the major cost areas.

Re-bidding the project and breaking the project into three (3) areas (excavating, concrete work and blacktopping) was discussed. If the project is re-bid the project completion date would likely be pushed out to the spring of 2019 instead of this summer/fall 2018. Although there is the hope that by separating the project into three (3) areas, re-bidding the project and extending the completion date that the project will come in at less cost, there is no guarantee that that will be the case.

Mr. Domras proposed changing the footprint of the permanent flood wall around the lift station by shortening the wall on the south end. Mr. Domras noted that the flood wall must be 90 linear feet to match up with what is on the FEMA Project Worksheet and the FEMA Scope of Work. Currently Mr. Domras' proposed plan for the project is over 90 linear feet. The issue with changing the footprint is that the permanent flood wall must accommodate the large pump and the pump trailer. With the structures that already exist in the area (the backup generator, the valve vault, the control panel and the lift station), fitting the pump and trailer into the area (if shortened to 90 linear feet) will be a challenge. There was considerable discussion back and forth as to whether changing the project to a smaller footprint would prompt additional FEMA reviews. Mr. Domras assured the Council that by changing the project to a smaller footprint (90 linear feet) the project will match the FEMA Project Work Sheet and FEMA Scope of Work and will not cause additional FEMA reviews. Mr. Domras continually emphasized that getting the FEMA funding obligated is of utmost urgency and importance. It was discussed that our Mitigation Project is currently at the state office for the 'State Historical Preservation Office/Tribal Historic Preservation Office' (SHPO) review. Once the SHPO review is completed and approved we have been assured that FEMA funding obligation would be expedited. Mr. Domras reiterated that getting the FEMA funds obligated is key to the project moving forward in a timely manner, also noting that mitigation project must be constructed to match the FEMA Project Worksheet and the FEMA Scope of Work. Mr. Domras stated that constructing the permanent all at 90 linear feet will match the FEMA Project Worksheet and keep the project within the Scope of Work.

With regard to the Wastewater Treatment Plant Berm Mitigation, the contractor for the project plans to mobilize on July 19<sup>th</sup> and 20<sup>th</sup> with construction expected to begin Monday, July 23<sup>rd</sup>.

Mr. Domras will again contact Ryan Blake Smith (HSEM/FEMA) regarding the status of the SHPO review and explain to him the urgency of receiving the FEMA funding obligation ASAP.

NEW BUSINESS – The following New Business items were discussed.

MOSQUITO SPRAYING – The Council briefly discussed mosquito spraying. The City of Pemberton contracts with Owatonna Groundmasters for their mosquito spraying applications. It was discussed that due to the frequent, heavy rains this summer the mosquito spraying hasn't been as effective as in dryer years. Due to it being late in the season, the City will get estimates and budget for mosquito spraying in 2019 and give the matter consideration in the spring.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fire Truck maintenance was done. The Rescue Squad went back in for replacement of a seal.
2. The Turn-Out Gear Committee will meet on Tuesday, July 17<sup>th</sup> at 6:00 pm with the vendor to go over the quote. The vendor will then measure the firefighters for new gear at the regular Fire Dept. meeting at 7:00 pm that same evening.
3. The Fire Dept. held their annual Steak Fry on Saturday, June 23<sup>rd</sup> during St. Clair Days. Approx. 329 steak meals were sold.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. The seals on the (5) overhead doors in the Fire Dept. Shop and the Public Works Shop will be replaced and epoxy will be used to fill the spaces in the concrete to level out the floor area underneath the doors in an attempt to keep rainwater out of the shop areas.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Clerk-Treasurer Seys presented Resolution #2018-06 'Resolution Appointing Election Judges for the August 14, 2018 Primary Election and the November 06, 2018 General Election, Designating the Polling Place and Setting of Polling Hours'. The resolution was approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.
2. Clerk-Treasurer Seys attended an election meeting for City, Township and School District Clerks the Blue Earth County Elections Dept. on June 13<sup>th</sup>. At the meeting changes to the Election Judge Training for 2018 were discussed. In 2016 all Election Judge Training was done on-line. For 2018 the Blue Earth County Elections Dept. will have a one (1) hour on-line training and one (1) hour in-person training for Election Judges, with an additional hour of training for Head Judges.
3. The period for filing Affidavits of Candidacy is Tuesday, July 31<sup>st</sup> through 5 pm on Tuesday, August 14<sup>th</sup>. The filing notice has been posted and will be published on July 13<sup>th</sup>.

CITY COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the June 25<sup>th</sup> School Board Meeting. Council Member Glamm will also attend the July 23<sup>rd</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks do not meet during the months of July and August, the next meeting will be held on Thursday, September 13<sup>th</sup> with the City of Good Thunder hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:50 p.m. Motion to adjourn was made by Council Member Weinandt seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer