

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
WEDNESDAY, JANUARY 03, 2018

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer, Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison), Andrew Carlson, Jamie Will, Mike Hughes, several parents and seven (7) Scouts from Boy Scout Troop 130.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the Agenda with the addition of 'Safe Routes to School' under New Business. Motion carried with all in favor.

The minutes of December 05, 2017 Regular Council Meeting was approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of December 2017 were approved with a motion by Council Member Thompson, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

BERM REPAIR and BERM/FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) was present with the final pay estimate for Rehnel Excavating on the Berm Repair Project. The final pay estimate was \$29,750.12 with \$23,231.06 of that amount being FEMA eligible. Mr. Domras noted that additional common borrow (clay material) and additional rip rap were added to reinforce and protect the berm while the river was at a low point and while the equipment was on site and available. Motion by Council Member Weinandt, seconded by Council Member Glamm to accept the completed project and approve payment of the final pay estimate in the amount of \$29,750.12. Motion carried with all in favor.

Mr. Domras reported on the Berm Mitigation Project, noting that Homeland Security Emergency Management (HSEM) representative Ryan Smith has expressed concern with regard to the Park Street North Lift Station mitigation proposal in relation to the size of the concrete structure, the access (driveway entrance) change and the fence above the concrete structure. It was discussed that the concrete structure needs to be large enough to accommodate a large 8" pump on a trailer during flood events. After considerable discussion a motion was made by Council Member Weinandt, seconded by Council Member Arndt to direct Mr. Domras to pursue the concrete structure with the HSEM representative, emphasizing that the size of the structure is warranted in order to accommodate the large 8" pump and trailer during flood events. The motion further stated that the City would pay for the cost of the driveway access change and the fence above the concrete structure. Motion carried with all in favor.

EAGLE SCOUT PROJECT – Andrew Carlson was present to further discuss his proposed Eagle Scout Project. As discussed at the Regular November City Council Meeting, Mr. Carlson proposes to replace the old sign on Co.Rd. 15 (the 1989 football sign) with a new 8' X 2 ½' sign which will incorporate the City logo. Mr. Carlson stated that the estimated cost of the project is \$1,200.00, noting that he has obtained a \$200.00 donation from the St. Clair Fire Dept. Relief Assoc. The Council offered suggestions of other funding/donation sources to Mr. Carlson. Mr. Carlson noted that it will take approx. 6 weeks to make the sign. Removal of the old sign was discussed. It was suggested that Mr. Carlson contact members of the former Actioneers group (Tom Karels and Jerry Phillips) who were instrumental in constructing and placement of the old sign. It was also suggested that Mr. Carlson contact the McPherson Township Board with regard to placement of the new sign. A motion was made by Council Member Weinandt, seconded by Council Member Arndt to approve the proposed project contingent upon the approval from the McPherson Township Board with regard to sign location. Motion carried with all in favor. The Council asked Mr. Carlson to come back to the Council with final funding information.

NEW BUSINESS – The following New Business items were discussed:

BOY SCOUT TROOP 130 – ALUMINUM CAN RECYCLING PROJECT – Mike Hughes and seven (7) members of Boy Scout Troop 130 were present to discuss aluminum can recycling and an Aluminum Can Recycling Station. One (1) Aluminum Can Recycling Station will be located on the west side of the Uptown Tavern. Another Station is proposed to be located at City Hall. Station location was discussed. The back (northeast) corner of the City Hall parking lot was determined to be a viable location. The proposed station would be 4'X4'X6' in size. A motion was made by Council Member Weinandt, seconded by Council Member Thompson to approve locating the Aluminum Can Recycling Station in the northeast corner of the City Hall parking lot. Motion carried with all in favor.

2018 OFFICIAL APPOINTMENT AND DESIGNATIONS RESOLUTION – Clerk-Treasurer Seys presented the 2018 Official Appointments and Designations Resolution. After review and discussion a motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the 2018 Official Appointments and Designations Resolution. Motion carried with all in favor.

2018 COMPENSATIONS, RATES AND FEES RESOLUTION – Clerk-Treasurer Seys presented the Resolution Setting Compensations, Fees and Rates for 2018. After review and discussion, a motion was made by Council Member Weinandt, seconded by Council Member Thompson to approve the Resolution Setting Compensations, Fees and Rates for 2018 with the addition of the Rate for Fire Calls (which was inadvertently omitted), with the charge being \$350.00 per hour for the 1<sup>st</sup> hour and \$300.00 per hour thereafter. Motion carried with all in favor.

XCEL ENERGY PROPOSED TRANSMISSION LINE PROJECT – Clerk-Treasurer Seys presented the Council with information regarding the Huntley-Wilmarth Area Proposed Transmission Line Routes. It was noted that there are four (4) route options, with the 'Blue Route' going past St. Clair to the south of Highway 83.

JOINT CITY COUNCIL/McPHERSON TOWNSHIP BOARD MEETING – The Council previously discussed holding a joint meeting with the McPherson Township Board to discuss the St. John's Cemetery (Nyquist Addition) and the McPherson – Union Cemetery. A tentative meeting was scheduled for Wednesday, February 21<sup>st</sup> at 6:30 p.m. at the St. Clair City Hall. Mayor More and Clerk-Treasurer Seys will attend the January McPherson Township Meeting to discuss and confirm the joint meeting date.

ANNUAL EMPLOYEE REVIEW – The annual Employee Review was scheduled for Tuesday, January 30<sup>th</sup> at 6:30 p.m. at the St. Clair City Hall.

SAFE ROUTES TO SCHOOL GRANT – Blue Earth County Deputy Joe Flaven has contacted Clerk-Treasurer Seys regarding a Safe Routes to School Grant and requested City Council support. Motion by Council Member Glamm, seconded by Council Member Weinandt to support the efforts of Deputy Flaven and St. Clair School in obtaining a Safe Routes to School grant. Motion carried with all in favor.

## REPORTS

### FIRE CHIEF’S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. responded to 129 calls in 2017. Fire Chief Fitzloff will present a full report in February.
2. The civil defense siren at the water tower isn’t working and will be repaired in the near future.
3. An estimate was obtained from Geargrid for \$2,596.00 to make the new gear lockers freestanding. Motion by Council Member Glamm, seconded by Council Member Arndt to approve the purchase from Geargrid for \$2,596.00. Motion carried with all in favor.

### PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Manufacturing of the new City truck (on order from Harry Brown in Faribault) has been delayed and delivery may be out a couple months yet.
2. Repairs were made to the sander at Crysteel and front end work was done and a fuel pump installed in the City truck.

### CITY CLERK-TREASURER’S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. A Special Election to fill a Vacancy in the Office of MN House of Representatives for District 23B caused by the resignation of State Representative Tony Cornish will be held on Monday, February 12, 2018. The polling place for St. Clair residents is the St. Clair City Hall. Polls will be open from 7 am to 8 pm for the Special Election.
2. Clerk-Treasurer Seys presented a Resolution Appointing Election Judges for the January 29, 2018 Primary Election (if necessary) and the February 12, 2018 Special Election to Fill a Vacancy in the Office of the Minnesota House of Representatives for District 23B, Designating the Polling Place and Setting of Polling Hours. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the Resolution Appointing Election Judges for the January 29, 2018 Primary Election (if necessary) and the February 12, 2018 Special Election to Fill a Vacancy in the Office of the Minnesota House of Representatives for District 23B, Designating the Polling Place and Setting of Polling Hours. Motion carried with all in favor.

### CITY COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the December 18<sup>th</sup> School Board Meeting. Council Member Thompson will attend the January 22<sup>nd</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks didn’t meet in December. The next meeting will be held on January 11<sup>th</sup> with the City of Lake Crystal hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:21 p.m. Motion to adjourn was made by Council Member Weinandt seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer