

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, OCTOBER 03, 2017

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: Council Members Weinandt. City Staff present: Catherine Seys, City Clerk-Treasurer, Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison), Blue Earth County Sheriff's Dept. Deputy Joe Flavin (St. Clair School Liaison Officer).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

Mayor More welcomed the new School Liaison Officer, Deputy Joe Flavin. Deputy Flavin noted that in addition to being the School Liaison Officer, the City can contact him with any City related law enforcement matter.

APPROVAL OF AGENDA, MINUTES AND BILLS

Mayor More noted that a member of the local Boy Scout Troop may attend the meeting. A motion was made by Council Member Glamm, seconded by Council Member Thompson to approve the Agenda with the possible addition of a member of the local Boy Scout Troop. Motion carried with all in favor.

The minutes of September 05, 2017 Regular Council Meeting was approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

The invoices and bills for the month of September 2017 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

BERM REPAIR and FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) was present and discussed the following items relating to plans for the proposed Berm Repair and Mitigation Project:

Mr. Domras contacted FEMA and determined that it is the choice of the City as to using steel or vinyl sheet pilings in raising the berm. The Council stated their preference to go with steel sheet piling rather than vinyl. Mr. Domras also checked with FEMA to see if they will allow/fund raising the berm higher than the required three (3) feet. Mr. Domras stated that FEMA will fund raising the berm three (3) feet, the City would be responsible for 100% of the cost of raising the berm higher than the three (3) feet. Mr. Domras noted that three (3) feet above the current berm height is three (3) feet above the 100 year flood event. It was also discussed that we don't really have the additional elevation that would be necessary to raise the berm above the three (3) feet.

Flood mitigation at the Park Street North Lift Station was also discussed. A 3 ½ foot structure (possibly concrete, Muscle Wall or other) around the lift station is being discussed. It was noted that the proposed structure would have to be large enough to allow for the pump that will needed in the lift station during a flood event as well as large enough to accommodate equipment needed to pull pumps and do other maintenance and repairs at the lift station. The sight-line for vehicles leaving the Post Office and for vehicles exiting Fitzloff Avenue and entering onto Park Street North (a County Road) is a

concern. A meeting will be scheduled with the Blue Earth County Engineer Ryan Thilges in the week of October 9th to discuss flood mitigation options and sight line concerns.

The berm repair portion of the project was discussed. A motion was made by Council Member Thompson, seconded by Council Member Glamm directing Mr. Domras to proceed with the berm repair portion of the project. Motion carried with all in favor. Mr. Domras noted that he will get bids out on the berm repair project as soon as possible.

ST. JOHN'S CEMETERY (on Willow Lane) and McPHERSON UNION CEMETERY

It was noted that a meeting will be scheduled later this fall or early winter to discuss maintenance and upkeep options relating to the St. John's Cemetery (Willow Lane) and the McPherson Union Cemetery.

NEW BUSINESS – The following New Business items were discussed:

DONATION REQUEST – The City received a request for donations from the 'Christmas in St. Clair' Committee. Following discussion a motion was made by Council Member Arndt, seconded by Council Member Thompson to decline the donation request. Motion carried with all in favor.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Members of the St. Clair Fire Dept. are scheduled to present the Fire Prevention Education Program to St. Clair children in Pre-Schoolers, Kindergarteners and 1st Graders on Friday, October 6th.
2. Angie Wicks has resigned from the Fire Dept. With the resignation the Fire Dept. is down to 20 members.
3. On October 27th and 28th one of the St. Clair Fire Dept. trucks will be at the Blue Earth County Fair Grounds covering fire protection for the Haunted House event. Other area Fire Dept.'s are providing
4. Fire Chief Fitzloff commented on the overlay project the City is doing on the City Hall/Fire Dept. parking lot, noting that next time a project is done on the parking lot the concrete apron in front of the overhead doors (east side of the building) should be tore out and a new concrete apron installed.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. The chlorine regulators have been repaired and parts replaced.
2. Magney replaced the seals in the Wastewater Treatment Plant clarifier.
3. KLM Engineering did the inspection on the Water Tower in 2016. At a recent workshop in Fairmont, Mr. Baker was in contact with a representative from KLM. Installation of the mixer in the water tower was discussed as well as the necessary MN Dept. of Health permit and the required disinfection of the unit. Mr. Baker arranged for KLM to come in and do the mixer install on Friday, October 6th.
4. Mr. Baker obtained the following (state bid) quotes to replace the 2005 City truck:

Harry Brown's Family Auto. (Faribault)	2018 Chevrolet	¾ ton	\$28,220.00
Harry Brown's Family Auto.	2018 GMC	¾ ton	\$28,205.00
Harry Brown's Family Auto.	2018 Dodge	¾ ton	\$26,895.00
Ranger Chevrolet (Hibbing)	2018 Chevrolet	¾ ton	\$26,685.00

A motion was made by Council Member Thompson, seconded by Council Member Glamm to approve the quote obtained from Harry Brown's for a 2018 Dodge, ¾ ton for \$26,895.00. Motion carried with all in favor.

5. Mr. Baker obtained a quote from Crysteel for a BOSS snowplow, sander and light package for the new truck for \$11,336.00 (installed). Motion by Council Member Arndt, seconded by Council Member Thompson to approve the quote obtained by Crysteel Mfg. for a BOSS snowplow, sander and light package for the new City truck for \$11,336.00. Motion carried with all in favor.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Renewal of Liquor Licenses for 2018 was discussed. Motion by Council Member Glamm, seconded by Council Member Arndt to approve the renewal of the St. Clair American Legion Liquor Licenses (Club and Sunday) and the Uptown Tavern Liquor Licenses (On-Sale, Off-Sale and Sunday) for 2018. Motion carried with all in favor.
2. Although there are no elections in St. Clair this fall, MN Election Law requires that no public meeting can be held on Election Day, therefore, the November City Council meeting will be held on Wednesday, November 08, 2017 at 7:00 p.m.

CITY COUNCIL MEMBER REPORTS

1. Due to a Special City Council meeting on the same evening (September 25th), no Council Member attended the School Board meeting. Council Member Thompson will attend the October 23rd School Board Meeting.
2. Mayor More and Clerk-Treasurer Seys attended the Blue Earth County Mayors and Clerks meeting on September 14th in Good Thunder. The speaker for the evening was Susan Kroon from BENCHES and Mike Stalberger, Blue Earth County Taxpayer Services Director. The next meeting will be October 12th with the City of Mankato hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:21 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Arndt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer