

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 05, 2017

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Council Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer, Bill Fitzloff, Fire Chief and Troy Goettl, Assistant Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison), Jerry Phillips and Tom Karels.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the Agenda. Motion carried with all in favor.

The minutes of August 01, 2017 Regular Council Meeting was approved with a motion by Council Member Glamm, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of August 2017 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

BERM REPAIR and FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) was present and discussed the following items relating to plans for the proposed Berm Repair and Mitigation Project:

The plan would include raising the berm by three (3) feet with sheet piling (PVC/vinyl or steel), this will put the berm three (3) feet above the 100 year flood elevation. It was noted that this is a requirement of FEMA, that the berm be raised a minimum of three (3) feet above the 100 year flood elevation. According to the Braun soil boring results the sheet pilings should be six (6) feet into the existing earthen berm. The use of steel sheet pilings as opposed to vinyl sheet pilings was discussed. It was noted that vinyl can become brittle from the sun/weather. The Council stated that they would prefer steel sheet pilings. Raising the berm a total of five (5) feet rather than three (3) feet was also discussed by the Council. Mr. Domras will check and see what FEMA will allow in addition to the required three (3) foot minimum. Mr. Domras will also provide a cost comparison between steel and vinyl sheet pilings.

Flood mitigation at the Park Street North Lift Station was also discussed. A four (4) foot concrete wall or four (4) foot portable barriers (such as the Muscle Wall) were discussed as options to protect the lift station in future flood events. The sight-line for vehicles leaving the Post Office and for vehicles exiting Fitzloff Avenue and entering onto Park Street North (a County Road) is a concern. Mr. Domras will set up a meeting with Blue Earth County Engineer Ryan Thilges in the near future to discuss options.

ST. JOHN'S CEMETERY (on Willow Lane) and McPHERSON UNION CEMETERY

The St. John's Cemetery (Willow Lane) and the McPherson Union Cemetery were discussed. Both cemeteries are adjacent to the City. Both cemeteries were established in the late 1860's and were operated by Public Cemetery Associations. A meeting will be scheduled later this fall or early winter

with the City Council, the McPherson Township Board, Cemetery Association members and Blue Earth County Attorney to discuss maintenance and upkeep options.

NEW BUSINESS – The following New Business items were discussed:

CHURCH STREET SIDEWALK PROJECT – Two (2) bids were received for the Church Street Sidewalk Project. Bids were as follows:

Jamie Will Masonry	\$10,409.80
Chambers Excavating	\$12,525.34

A Motion was made by Council Member Weinandt, seconded by Council Member Glamm to accept the bid submitted by Jamie Will Masonry contingent upon including the blacktop patch between the sidewalk area and Church Street. Motion carried with all in favor.

2017 STREET REPAIR PROJECT – Three (3) bids were received for the 2017 Street Repair Project. Clerk-Treasurer Seys noted that an error was made in the calculations on the bid documents for the 2017 Street Repair Project. A Motion was made by Council Member Thompson, seconded by Council Member Glamm to reject all bid and return all bids unopened to the bidders. The project will be re-bid with a bids being opened and reviewed at a Special City Council Meeting on Monday, September 25, 2017 at 6:30 p.m. Motion carried with all in favor.

REPORTS

FIRE CHIEF'S REPORT

Assistant Fire Chief Troy Goettl reported on the following:

1. St. Clair Fire Dept. hosted a Mass Casualty Bus Crash Training event on Tuesday, August 22, 2017. Multiple agencies were involved including: Blue Earth County Sheriff's Dept., Mayo One, Eagle Lake Fire Dept., Pemberton Fire Dept., Gold Cross Ambulance Service, South Central EMS, St. Clair School and other agencies. The training went well and the event was a good learning experience. Approximately 45 – 50 personnel were involved in the training and approximately 30 spectators were present.
2. The Fire Dept. has responded to 79 calls to date in 2017.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker was absent, Clerk-Treasurer Seys reported on the following:

1. Mr. Baker is obtaining estimates to replace the 2005 City truck.
2. The new bench swing has been installed at Memorial Park.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Blue Earth County held an auction thereby selling tax forfeited properties throughout the County on Tuesday, August 22, 2017. Included in the sale was the property at 216 and 300 Railroad Street (the former Northtown Auto property). St. Clair School was the successful bidder and purchaser of the property. District Superintendent Tom Bruels sent a letter to property owners adjacent to the 300 Railroad Street property outlining the School's intentions and timeline relating to the property.
2. The Immaculate Conception Catholic Church requested approval of the Charitable Gambling application to conduct a raffle during their annual Winter Festival. The Winter Festival and Raffle Drawing will be held on Saturday, December 2, 2017. Motion made by Council Member Weinandt, seconded by Council Member Glamm to approve the request. Motion carried with all in favor.

CITY COUNCIL MEMBER REPORTS

Council Member Glamm attended the August School Board meeting. Council Member Weinandt will attend the September 18th School Board Meeting.

PUBLIC COMMENT – Bill Fitzloff noted that an individual has been doing clean-up and removing brush at the McPherson Union Cemetery. A burning permit has been obtained from the County and brush from the cemetery clean-up will be burned in the near future.

ADJOURNMENT – The meeting adjourned at 8:50 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer