

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 02, 2017

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Council Members were absent. City Staff present: Thad Baker, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer, and Troy Goettl, Assistant Fire Chief. Others present: Nancy Thompson (St. Clair School Board Liaison) and Jeff Domras (Bolton and Menk).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the Agenda. Motion carried with all in favor.

The minutes of April 04, 2017 Regular Council Meeting was approved with a motion by Council Member Weinandt, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of April 2017 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

BERM REPAIR and FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) discussed the following Flood Mitigation items: Mr. Domras stated that surveying and gathering of data to reaffirm flood elevations and channel capacity in the LeSueur River has been done. The Hydrologic and Hydraulic (H&H) Study (required by FEMA) is near completion with the DRAFT expected by the end of this week and the completed report by next week. Once FEMA reviews and approves the H&H Study the plans for the Berm Repair and Mitigation Project will be completed. Certifying the berm out of the floodplain was discussed at the Regular April City Council meeting. Mr. Domras stated that he contacted FEMA representatives regarding FEMA funding and the engineering work necessary to certify the berm out of the floodplain. Mr. Domras reported that according to FEMA the engineering work necessary to certify the WWTP berm out of the floodplain (\$34,532) would not be eligible for FEMA funding. It was discussed that without certifying the berm out of the floodplain the City will be required (by FEMA) to maintain flood insurance on the WWTP at an estimated annual cost of \$10,000.00. According to representatives from the National Flood Insurance Program any items at the WWTP not in a building/structure would not be covered by flood insurance. Items not in a building or structure include the generator and UV Disinfection System which have a replacement cost of approx. \$70,000. After discussion a motion was made by Council member Thompson, seconded by Council Member Glamm to pursue certification of the berm with the City paying the certification cost. Motion carried with all in favor.

Clerk-Treasurer Seys again reiterated the importance of the engineers (Bolton and Menk) and the City to stay in contact with the State Homeland Security Emergency Management (HSEM) Specialist and FEMA representatives throughout all aspects of the Berm Repair and Mitigation Project.

Options to protect the Park Street North Lift Station from future flooding were again discussed and continue to be pursued with the Blue Earth County Engineer.

FEMA MITIGATION HAZARD ASSISTANCE PROGRAM UPDATE – Clerk-Treasurer Seys had submitted the Notice of Interest (NOI) to FEMA along with the required documentation and spreadsheets with regard to individual FEMA hazard mitigation assistance (e.g. FEMA Buy-Out Program, etc.). Clerk-Treasurer Seys attended a meeting on Wednesday, April 12th in Waseca between FEMA and area cities, townships and Counties. Unfortunately, according to the FEMA representatives, none of the flood affected properties in St. Clair meet the FEMA Mitigation Program requirements.

NEW BUSINESS – The following New Business items were discussed:

CAT ISSUES – A number of complaints have been received regarding cats roaming, getting into garbage and using flower boxes/planters as litter boxes in the downtown area. Live traps will be used to trap cats. Cats without licenses will be impounded in Mankato. Residents will be reminded in the upcoming City Newsletter to keep their cats from roaming.

REPORTS

FIRE CHIEF'S REPORT

Assistant Fire Chief Troy Goettl reported on the following:

1. The Fire Dept. has responded to 44 calls so far in 2017.
2. Fire Contracts have been negotiated with all Townships in the St. Clair Fire District (Decoria, LeRay, Mankato, McPherson and Medo).
3. Ty Mittlestaedt resigned from the Fire Dept.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. The water/fire hydrant on Mill Street has been repaired and is back in operation. Mr. Baker noted that that hydrant is very old and parts are hard to come-by. He further noted that in talking to the hydrant representative, the company is introducing a new hydrant and offered the City the opportunity of having a new 'demo' hydrant installed at the Mill Street location. The only cost to the City would be excavation and install. The Council was in favor of proceeding with this opportunity.
2. The Memorial Park pavilion is opened for the season.
3. Security cameras at Memorial Park will be in operation in the very near future.
4. Water meters at the School fields have been installed.
5. City employees attended the League of MN Cities Safety and Loss Control Workshop on April 6th in Mankato. Mr. Baker noted that ergonomics and back/shoulder injuries were discussed at the workshop. He further noted that a ratcheting hydrant wrench would be very useful for the Public Works Dept. in preventing a possible injury, especially during spring and fall watermain/hydrant flushing when each of the 60 hydrants throughout the City are opened and flushed. The Council directed Mr. Baker to purchase the ratcheting hydrant wrench.
6. Mr. Baker obtained pricing for a traditional 2-swing swing set for Memorial Park. Prices range from \$800.00 to \$1,200.00. The swing will require a 24' X 32' area. Mr. Baker will put together a site plan indicating the proposed swing set location, as well as tile line location and drainage information for the proposed swing area.
7. 'No Parking' signs have been ordered Fire Dept. area of the City Hall parking lot. A 'Park' sign has been ordered for the City property at 222 Main Street West.

8. Street Sweeping will be scheduled in the near future.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. A Special City Council meeting was scheduled for Thursday, June 1st at 6:00 p.m. for the presentation of the Annual Audit by Burkhardt & Burkhardt.
2. Public Works Dept. employees and the City Clerk-Treasurer will attend the Annual Safety Training in Eagle Lake on Thursday, May 11th.
3. Planning continues for St. Clair Days 2017, scheduled for June 22, 23, 24 and 25.

CITY COUNCIL MEMBER REPORTS

1. No one from the City Council attended the April 24th School Board meeting. Council Member Glamm will attend the May 22nd School Board meeting.
2. The Blue Earth County Mayors and Clerks met on April 20th in the City of Amboy. The Mayor and Clerk were unable to attend. The next meeting will be on May 11th with the City of Madison Lake hosting.

PUBLIC COMMENT –

Troy Goettl (321 Front Street West) driveway culvert drainage was again discussed.

ADJOURNMENT – The meeting adjourned at 8:35 p.m. Motion to adjourn was made by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer