

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, MARCH 07, 2017

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Council Members were absent. City Staff present: Thad Baker, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jack May (St. Clair School Board Liaison) and Jeff Domras (Bolton and Menk).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and approved with the addition of the annual Poppy Proclamation under New Business. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the Agenda with the addition noted. Motion carried with all in favor.

The minutes of February 07, 2017 Regular Council Meeting was approved with a motion by Council Member Weinandt, seconded by Council Member Arndt and carried with all in favor.

The invoices and bills for the month of February 2017 were approved with a motion by Council Member Thompson, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

FLOOD REPAIR UPDATE – Public Works Supervisor Thad Baker discussed the following flood related repairs at the Wastewater Treatment Plant:

1. The new generator is in place, electrical connections have been made and the unit is in service.
2. Installation, set-up and start-up of the new MCC at the Wastewater Treatment Plant Control Building is being coordinated with In Control and O'Connor Electric with tentative install the week of March 13th.

BERM REPAIR and FLOOD MITIGATION PROJECT – Public Works Supervisor Thad Baker and Jeff Domras (Bolton and Menk) discussed the following Flood Mitigation items:

1. Flood protection options for the Park Street North Lift Station were discussed, including the 'fast log' system.
2. FEMA representatives have approved the purchase of an 8" diesel pump, including 35' of suction hose, 35' of discharge hose, necessary brackets and a trailer. Estimates are being obtained.
3. FEMA representatives have prepared a berm mitigation proposal that includes the installation of sheet pilings along the top of the berm. Jeff Domras discussed having the berm soils analyzed to ensure that the berm is capable and strong enough to support the sheet pilings when under pressure from flood waters. The Council was in agreement and Mr. Domras will proceed with obtaining the berm soil data.

FEMA MITIGATION HAZARD ASSISTANCE PROGRAM UPDATE – The FEMA Hazard Mitigation Grant Program (HMGP) and other FEMA mitigation programs were discussed with residents from the Fitzloff

Avenue and Parks Street North neighborhood at the Regular February City Council Meeting. Since that time Clerk-Treasurer Seys has submitted the Notice of Interest (NOI) to FEMA along with the required documentation/spreadsheets. A meeting will be held in April between FEMA and entities (cities, townships and Counties) who have submitted NOIs. FEMA has not set a meeting date at this time.

NEW BUSINESS – The following New Business items were discussed:

ANNUAL POPPY PROCLAMATION – The annual Poppy Proclamation was presented. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the proclamation designating the month of May 2017 as ‘Poppy Month’ in the City of St. Clair. Motion carried with all in favor.

LETTERS FROM YOUTHS – Mayor More received three (3) letters from young girls in the community offering suggestions for Memorial Park. Suggestions included having the Pavilion restrooms opened, swing for adults and a splash pad or pool. The Council is looking into the swing option at this time. Hopefully with using the key-lock box the Pavilion restrooms will be able to be open during School and Community Ed activities.

REPORTS

FIRE CHIEF’S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Mankato Mobile Radio will be installing the radio in the new grass rig vehicle.
2. Lettering on the grass rig vehicle was completed by ProGraphix.
3. Fire Chief Fitzloff and Assistant Chief Troy Goettl attended the Decoria Township Board meeting on Monday, March 6th to discuss the renewal of the Fire Contract. The Board approved the contract renewal which included a 16% increase. Fire Chief Fitzloff and Asst. Chief Goettl will attend the McPherson Township Board meeting on Wednesday, March 8th and the Medo Township Board meeting the week of March 13th. The Fire Contracts for Mankato Township and LeRay Township will be negotiated in April.
4. The Annual Firefighters Dance will be held on Saturday, April 1st with the Eagle Lake Fire Dept. and the Madison Lake Fire Dept. The dance will be held at the Eagle Lake American Legion.
5. The SCBA tanks were ordered (per discussion at the Regular February City Council meeting).
6. Fire Chief Fitzloff is pursuing a grant for turn-out gear. Fire Chief Fitzloff noted that (if awarded) the grant requires that the Fire Dept. have a washing machine to launder the turn-out gear.
7. Clerk-Treasurer Seys met with a representative from USDA Rural Development on February 21st. USDA Rural Development is requiring that the City remodel the City Hall restroom to make it handicap accessible. Fire Chief Fitzloff noted that when doing the remodel project the City should make the necessary plumbing changes to accommodate the turn-out gear washing machine.
8. Six (6) members of the St. Clair Fire Dept. attended training at South Central College on ... Four (4) members attended sessions relating to the Fire Dept. Relief Association, one (1) member attended ‘training officer’ training and Fire Chief Fitzloff attended sessions related to rural water hauling.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. A chainsaw and pole saw were purchased to replace those stolen from the City Hall Public Works Shop in November.
2. Affordable Lawn Service submitted a quote for lawn service on City property (Memorial Park, WTF, WWTP, etc.). The quote was accepted in an effort to keep business local.

3. A storm sewer 'sink hole' on the north end of Mill Street was repaired by DMI earlier in February.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Clerk-Treasurer Seys will obtain estimates for a new copy machine (copy, print, fax, scan). It was noted that the City has budgeted for a new copy machine to replace the existing machine which is over 11 years old.
2. Ed Fahrforth, LJP Waste and Recycle, will attend the Regular April City Council Meeting to discuss the garbage and recycling contract, which is up for renewal in September 2017.
3. Planning is underway for the 2017 St. Clair Days. A fundraiser has been scheduled for Saturday, April 1st from 4:00 pm to 8:00 pm at the Uptown Tavern.
4. City employees will attend the League of MN Cities Loss Control Workshop in Mankato on Thursday, April 6th.
5. City employees will attend the annual Safety Training meeting at the Eagle Lake City Hall on Thursday, May 11th.

CITY COUNCIL MEMBER REPORTS

1. No Council Member attended the February 27th School Board meeting due to a Special City Council meeting being held the same evening. Council Member Weinandt will attend the March 20th School Board meeting.
2. The Blue Earth County Mayors and Clerks met on February 9th with the City of St. Clair hosting. The speakers for the evening will be Mike Maurer and Paul Barta (Blue Earth County Emergency Management). The next meeting will be on March 9th with the City of Eagle Lake hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting. .

ADJOURNMENT – The meeting adjourned at 8:05 p.m. Motion to adjourn was made by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer