

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 03, 2017

OATH OF OFFICE

City Clerk-Treasurer Catherine Seys administered the Oath of Office to the newly elected officials; Mayor Marvin More and City Council Members Duke Arndt and Randy Thompson.

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: No Council Members were absent. City Staff present: Thad Baker, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Nancy Thompson (St. Clair School Board Liaison).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and approved with a motion by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

The minutes of December 06, 2016 Regular Council Meeting were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

The invoices and bills for the month of December 2016 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

WATER TOWER – Public Works Supervisor, Thad Baker, reported that the mixer for the water tower (discussed at the Regular December City Council Meeting) arrived on December 15th. Because of the amount of ice in the tower, the mixer will be installed in the spring.

2016 FLOOD UPDATE – Public Works Supervisor Thad Baker discussed the following flood related repairs at the Wastewater Treatment Plant:

1. The insulation/silencers have been installed on the aeration blowers and the blowers in the Control Building.
2. One of the new 40 horse motors is squeaking, a C. Emery Nelson representative came to inspect the motor and look into what it causing the problem.
3. The RAS/WAS pumps have been repaired.
4. Two (2) FEMA Project Specialists were on-site in December to gather invoices and documentation of flood related expenses.
5. The flood caused damage to the back/river side of the berm. The FEMA Project Specialists noted that FEMA funding would be available to repair the berm to its pre-flood condition. FEMA Project Specialists also indicated that there may be mitigation funding available to extend and/or make improvements to the berm. City Engineer Jeff Domras (Bolton and Menk) and a hydrologist were examining the berm to determine what repairs are needed and possible berm improvement options.

6. The new generator will be manufactured and ready for delivery mid-January. Moving the generator to higher ground or elevating the generator was discussed at some length. The City Engineer, Jeff Domras (Bolton and Menk) has been consulted and will recommend options.

NEW BUSINESS – The following New Business items were discussed:

2017 OFFICIAL APPOINTMENTS AND DESIGNATIONS RESOLUTION – Clerk-Treasurer Seys presented the 2017 Official Appointments and Designations Resolution. After review and discussion a motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve the 2017 Official Appointments and Designations Resolution. Motion carried with all in favor.

2017 FEE SCHEDULE – Clerk-Treasurer Seys presented the Resolution Setting Compensations, Fees and Rates for 2017. After review and discussion, a motion was made by Council Member Glamm, seconded by Council Member Weinandt to increase the Garbage Rate from \$12.00 per month to \$13.50 per month. Motion carried with all in favor. It was noted that the garbage rate increase is due to an increase in the MN Waste Processing costs. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to increase the Water Rate from \$7.00 dollars per 1,000 gallons to \$8.00 per 1,000 gallons. The water base rate will remain unchanged at \$13.00 per month. Motion carried with all in favor. It was noted that the City hasn't raised water or sewer rates in over five (5) years. A motion was made by Council Member Glamm, seconded by Council Member Arndt to approve the Resolution Setting Compensations, Fees and Rates for 2017, with the noted increases to the garbage rate and the water rate. Motion carried with all in favor.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The grass rig apparatus is scheduled to be finished by January 15th. Motion by Council Member Glamm, seconded by Council Member Arndt to approve payment to Heiman, Inc. in the amount of \$57,672.39 (the balance due on the grass rig apparatus contract). Motion carried with all in favor.
2. The Fire Dept. responded to 130 calls in 2016. Fire Chief Fitzloff noted that this is the most calls the Fire Dept. has ever responded to in a calendar year.
3. Cory Wicks has resigned from the Fire Dept.
4. Township Fire Contracts are due for renewal this year (April 1, 2017). Fire Chief Fitzloff and Clerk-Treasurer Seys will compile information to begin the Fire Contract negotiation process.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Snow plowing and sanding is being done as warranted.
2. Flood repairs are winding down; with installation of the Master Control Center (MCC), transformer and one (1) sludge transfer pump and motor needing to be completed.
3. New tools were purchased to replace some of the tools that were stolen from the City Hall Public Works Shop in November.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. A City Council Workshop was scheduled for Wednesday, January 11, 2017 at 7:00 p.m. for the purpose of preparing for the annual Employee Reviews. The annual Employee Reviews were scheduled for Wednesday, January 18, 2017 at 6:00 p.m.
2. The EDA hosted Donuts with Santa and Mrs. Claus on Saturday, December 10th. This was the eighth year of the event and the largest attendance, with nearly 70 children visiting with Santa.

CITY COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the December 19th School Board Meeting. Council Member Glamm will attend the January 23rd School Board Meeting.
2. The Blue Earth County Mayors and Clerks didn't meet during the month of December. The next meeting will be on January 12th with the City of Mapleton hosting.

PUBLIC COMMENT – there were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 8:07 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer