

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 06, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Council Members were absent. City Staff present: Thad Baker, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Duke Arndt, Nancy Thompson (St. Clair School Board Liaison) and Randy Thompson.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and approved with a motion by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

The minutes of November 01, 2016 Regular Council Meeting were approved with a motion by Council Member Karels, seconded by Council Member Phillips and carried with all in favor.

The invoices and bills for the month of November 2016 were approved with a motion by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

2016 FLOOD UPDATE – Public Works Supervisor Thad Baker discussed flood related repairs at the Wastewater Treatment Plant. Mr. Baker noted that C. Emery Nelson Co. has been on site completing repairs, blowers and motors (40 hp) have been installed, the wiring of the transformer has been completed, the flow meter in the basement of the Control Building has been installed and wired, the new MCC (Master Control Center) in the Control Building will be up and running after the 1st of the year, the generator is being manufactured and will be delivered the 2nd week in January. Elevating or moving the generator to higher ground was discussed at length. The City Engineer will be consulted for a recommendation. Mr. Baker extended his personal thanks to Bill and Harold Fitzloff (Fitzloff Electric) for their prompt responses ... noting that often the vendors doing repairs at the WWTP need an electrician at the spur of the moment and Bill and Harold adjust their work schedule to accommodate those needs.

RESIDENTIAL RENTAL ORDINANCE (PROPOSED AMENDMENT) – It was noted that the current Residential Rental Ordinance addresses the '3-strike rule' and also addresses rental density. It was the determination of the Council that since those items are adequately addressed in the current Rental Ordinance that no amendment is needed.

NEW BUSINESS – The following New Business items were discussed:

2017 FINAL BUDGET and LEVY – Mayor More opened the meeting to public comment with regard to the 2017 Budget and Levy. There being no public comment, a motion was made by Council Member Phillips, seconded by Council Member Glamm to approve the final Budget and Levy for taxes payable year 2017. The final 2017 Levy reflects an increase of 1.46%. Motion carried with all in favor.

FEMA UPDATE – Clerk-Treasurer Seys and Public Works Supervisor Thad Baker have met with the FEMA Project Specialists and are completing information and paperwork regarding the damage to the Wastewater Treatment Plant and other flood related expenses.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The grass rig is nearly complete; Fire Chief Fitzloff showed photos of the rig.
2. Two (2) applicants for the Fire Dept. have been reviewed, motion by Council Member Glamm, seconded by Council Member Phillips to approve hiring James Johannsen and Kyle Meyer to serve on the St. Clair Fire Dept. Motion carried with all in favor.
3. The Fire Dept. responded to 122 calls to date in 2016.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. The sander is on the pick-up and the snow plows are ready for the coming winter season.
2. The fall watermain/hydrant flushing was completed. A hydrant on Mill Street is 'out of service', replacement parts have been ordered.
3. The weekend of November 26th/27th items were stolen from the City Public Works Shop. The incident was reported to the Blue Earth County Sheriff's Dept. and the City insurance provider.
4. The water tower inspection report completed by KLM Engineering was reviewed and discussed. The 'recirculation line' (which prevents ice build-up) is in need of repair/replacement. Motion by Council Member Karels, seconded by Council Member Glamm to purchase a mixer (\$5,900.00) to prevent ice build-up in the tower. Motion carried with all in favor.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

A Disaster Recovery Center will be opening on Friday, December 9th at the Blue Earth County Historic Courthouse (204 South 5th Street, Mankato) to assist individuals with flood related damage to their homes and personal property. All residents who completed the damage assessment form (through Blue Earth County) were notified by mail and received details regarding the Disaster Recovery Center and FEMA contact information. FEMA Individual Assistance personnel will be in St. Clair making contact with flood affected individuals.

CITY COUNCIL MEMBER REPORTS

1. Council Member Karels attended the November 21st School Board Meeting. Council Member Weinandt will attend the December 19th School Board Meeting.
2. The Blue Earth County Mayors and Clerks met in the City of Vernon Center on November 10th (neither the Mayor nor Clerk were able to attend). The next meeting will be on January 12th with the City of Mapleton hosting.

PUBLIC COMMENT – there were no comments from the public during this portion of the meeting.

Mayor More and Council Members Glamm and Weinandt thanked Tom Karels and Jerry Phillips for their years of service on the City Council.

ADJOURNMENT – The meeting adjourned at 8:03 p.m. Motion to adjourn was made by Council Member Phillips, seconded by Council Member Karels and carried with all in favor.

Catherine Seys, City Clerk-Treasurer