

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, OCTOBER 04, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Council Members were absent. City Staff present: Thad Baker, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: John Graupman and Jeff Domras (Bolton and Menk), Alicia More, Mark Smisek and Shawn Rueter.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and Shawn Rueter (Boy Scout Troop #130) was added to the agenda, the agenda was then approved, with the noted addition, with a motion by Council Member Glamm, seconded by Council Member Phillips and carried with all in favor.

The minutes of September 06, 2016 Regular Council Meeting were approved with a motion by Council Member Karels, seconded by Council Member Weinandt and carried with all in favor.

The invoices and bills for the month of September 2016 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

RESIDENTIAL RENTAL ORDINANCE (PROPOSED AMENDMENT) – Clerk-Treasurer Seys presented the Residential Rental Ordinance with information relating to a possible amendment relating to rental density. The Council will review the information and further discuss the proposed ordinance amendment at a later date.

NEW BUSINESS – The following New Business items were discussed.

SHAWN RUETER, BOY SCOUT TROOP #130 – Shawn Rueter was present to discuss his idea for an Eagle Scout project. For his Eagle Scout project, Mr. Rueter proposes a community garden on the City lot at 222 Main Street West. The Council had a number of questions regarding the proposed project, including size, layout, user process, etc. The Council asked Mr. Rueter to come back with additional information as to how the garden space and other details will be handled. Council Member Karels offered to work with Mr. Rueter on the project details.

2016 FLOOD UPDATE – John Graupman, Bolton and Menk Wastewater expert, was present to discuss flood related damages at the Wastewater Treatment Plant (WWTP). Several quotes have been received including: In Control, a quote for \$127,408.00, for the Master Control Center (MCC), IS Barriers and other related controls in the WWTP Control Building and the Park Street North Lift Station; Trojan UV, a quote for \$40,157.00 for the UV Disinfection System; C. Emery Nelson, a quote for \$44,530.00, for 2 blowers and motors for the Digester Blower Building and 2 blowers and motors for the Control Building

Blower Room. It was discussed that Magney Construction will do the installation of the blowers, motors and blower components. An emergency generator has been rented from Generator System Services (GSS) for use at the WWTP. Quotes are being obtained for the sludge pump in the Control Building Basement. Quotes are also being obtained for a new furnace, heaters and an AC unit. A newer/updated style of IS Barriers were discussed for the Control Building at the WWTP and the Park Street North Lift Station. Mr. Graupman will check on the price difference and availability of the updated style. Moving equipment to higher ground or raising equipment (where possible) was discussed.

A motion was made by Council Member Weinandt, seconded by Council Member Glamm to approve the quote received from Trojan UV for \$40,157.00 for the UV Disinfection System. Motion carried with all in favor. A motion was made by Council Member Phillips, seconded by Council Member Karels to approve the quote received from In Control for \$127408.00 for the Master Control Center, IS Barriers and related controls for the WWTP Control Building and the Park Street North Lift Station. Motion carried with all in favor. A motion was made by Council Member Karels, seconded by Council Member Glamm to approve the quote received from C. Emery Nelson for 44,530.00 for the blowers and motors for the Digester Blower Building and the Control Building Blower Room, with Magney Construction doing the install of the blowers, motors and related components. Motion carried with all in favor.

MIKE McLAUGHLIN, BLUE EARTH COUNTY VETERANS SERVICES OFFICE – Mr. McLaughlin discussed possible assistance to veterans affected by the recent floods. Veterans with questions regarding possible assistance can call Mr. McLaughlin at the Blue Earth County Government Center 304-4246.

FURNATURE FOR FLOOD FAMILIES IN THE ST. CLAIR and WASECA AREAS – Alicia More was present to discuss information regarding a group of volunteers from Mankato who will be collecting and distributing well cared for, gently used furniture items for flood families in the St. Clair and Waseca area. More information will be available in the near future.

505 MAIN STREET WEST – Mark Smisek was present to discuss nuisance complaints and letter from the City regarding the property at 505 Main Street West. After discussion regarding cleaning up the property Council Members Weinandt and Phillips stated that they would go down to the property and meet with Mr. Smisek after the meeting.

IMMACULATE CONCEPTION CATHOLIC CHURCH WINTER FESTIVAL RAFFLE – The Immaculate Conception Catholic Church CCW requested approval of the Charitable Gambling application to conduct a raffle during their annual Winter Festival. The Winter Festival and Raffle Drawing will be held on Saturday, December 3, 2016. Motion made by Council Member Glamm, seconded by Council Member Weinandt to approve the request. Motion carried with all in favor.

2017 LIQUOR LICENSE RENEWAL – Renewal of Liquor Licenses for 2017 was discussed. Motion by Council Member Karels, seconded by Council Member Glamm to approve the renewal of the St. Clair American Legion Liquor Licenses (Club and Sunday) and the Uptown Tavern Liquor Licenses (On-Sale, Off-Sale and Sunday) for 2017. Motion carried with Mayor More and Council Members Weinandt, Glamm and Karels in favor and Council Member Phillips abstaining.

## REPORTS

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Work is progressing on the grass rig apparatus.

2. Kyle Freohlich and other St. Clair Firefighters will present the Fire Prevention Education Program to area pre-school, Kindergarten and 1<sup>st</sup> Grade students the week of October 10<sup>th</sup>.

#### PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Crosswalk painting was completed by Blue Earth County.
2. Curb painting will be scheduled for spring 2017.
3. Zumbro Valley Forestry will be contacted in the spring for removal of brush, etc. in the Riverbank Erosion Project area adjacent to the 200 block of Main Street West.
4. KLM Engineering will be completing the Water Tower inspection later in October.
5. Mr. Baker expressed his appreciation to the Fire Dept. for their overnight monitoring of the Park Street North Lift Station (from Friday, Sept. 30<sup>th</sup> through Monday, October 3<sup>rd</sup>) when the new electronic parts arrived for the lift station.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. ELECTION UPDATE:
  - The General Election is Tuesday, November 8<sup>th</sup>. Polls are open from 7:00 am – 8:00 pm.
2. The City Council will convene as the Canvassing Board on Monday, November 14, 2016 at 6:30 pm to Canvass the Abstract of Votes Cast, Certify the Election Returns and Declare the Results of the Municipal Election.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Karels attended the September 19<sup>th</sup> School Board Meeting. Council Member Weinandt will attend the October 24<sup>th</sup> School Board Meeting.
2. The Blue Earth County Mayors and Clerks met in the City of Madison Lake on September 8<sup>th</sup>. The speaker for the evening was Dr. Avra Johnson, Dept. of Government Chair, MSU-Mankato. The next meeting will be on October 13<sup>th</sup> with the City of Good Thunder hosting.
3. Mayor More and the City Council extended their personal thanks to City Staff, the St. Clair Fire Dept. and other area Fire Departments and the community for their help and support during the recent flood.

PUBLIC COMMENT – there were no comments from the public during this portion of the meeting.

#### ADJOURNMENT

The meeting adjourned at 8:45 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer