

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, August 02, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Members were absent. City Staff present: Deb McCollum, Public Works Dept., Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others Nancy Thompson May (School Board Liaison).

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and approved with the following additions: UC Lab Contract and Generator Service Agreement. A motion was made by Council Member Weinandt, seconded by Council Member Glamm to approve the agenda with the noted additions. Motion carried with all in favor.

The minutes of July 05, 2016 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Phillips and carried with all in favor.

The invoices and bills for the month of July 2016 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

REFINANCE OF USDA-RD BOND – Monte Eastvold (Northland Securities) was present at the Regular July City Council Meeting to discuss a possible refinancing opportunity regard to the 2010 USDA-Rural Development Bond for the Water Tower. The Council agreed to proceed with the refinancing of the 2010 USDA-RD Bond. A motion was made by Council Member Karels, seconded by Council Member Glamm to approve Resolution #2016-06 ‘Resolution Approving the Issuance of General Obligation Water Revenue Refunding Bonds, Series 2016A’. Motion carried with all in favor.

COUNTY-WIDE CURFEW ORDINANCE – As discussed at the Regular June City Council meeting, Blue Earth County City Clerks/Administrators and local Police Chief’s met with Blue Earth County Attorney Pat McDermott in May to discuss the possibility of a County-wide Juvenile Curfew Ordinance. While all cities in Blue Earth County (including the City of St. Clair) have a Curfew Ordinance in place, the Ordinances varied from city to city. In an effort to standardize curfew times countywide and to provide consistency and uniformity for Law Enforcement Officials throughout the County, Blue Earth County Attorney Pat McDermott developed a new Countywide Juvenile Curfew Ordinance. The new Countywide Ordinance sets the following curfew times:

- Juveniles ages 12 and younger are not allowed in public places or establishments between 9:00 p.m. and 5:00 a.m.
- Juveniles 13 to 17 are not allowed in public places or establishments between 11:00 p.m. and 5:00 a.m.

It was noted that the Curfew Ordinance allows for exceptions, including a juvenile accompanied by an adult, a juvenile returning from a job, school function or religious activity, and when a juvenile is responding to an emergency situation. A motion was made by Council Member Weinandt, seconded by Council Member Glamm to repeal City of St. Clair Curfew Ordinance #2003-06. Motion carried with all in favor. A motion was made by Council Member Glamm, seconded by Council Member Karels to adopt the 'Blue Earth County Juvenile Curfew Ordinance'. Motion carried with all in favor.

UC LAB CONTRACT – The Council reviewed the proposed contract submitted by UC Lab to provide services as the City of St. Clair Wastewater Treatment Plant Operator. After reviewing the contract and terms set forth therein, a motion was made by Council Member Phillips, seconded by Council Member Weinandt to approve the contract with UC Lab for Operation of the Wastewater Treatment Plant. Motion carried with all in favor.

NEW BUSINESS – The following New Business items were discussed:

CATHOLIC CHURCH SIDEWALK – The Catholic Church proposes to replace the sidewalk adjacent to Church Street and the Church Cemetery. The matter was tabled and a representative of the Church will be invited to the Regular September City Council meeting to further discuss the project with the City Council.

USE OF THE CITY HALL MEETING ROOM – The Council reviewed the City Hall Meeting Room Usage and Rental Policy. The policy requires persons using the facility to clean-up after themselves and leave the facility as it was found. There have been numerous instances when a card playing group, using the Meeting Room on a recurring basis, has left the room a mess and City Staff has had to clean-up after the group the following morning. Following discussion, a motion was made by Council Member Weinandt, seconded by Council Member Glamm to charge the recurring card playing groups (using the Meeting Room only) a \$50.00 deposit, with the deposit being made by check. If the Meeting Room is clean and left as it was found, the check remains uncashed. If it becomes necessary for City Staff to clean-up after the group the check will be cashed and another \$50.00 deposit will be required before the group can use the Meeting Room again. The motion carried with Council Members Weinandt, Glamm, Phillips and Mayor More in favor and Council Member Karels abstaining.

GENERATOR SERVICE AGREEMENT – The City has received a renewal of the Generator Service Agreement from MTU On-Site Energy for the generators at the Wastewater Treatment Plant and the Park Street North Lift Station. The Council tabled action on the agreement and asked Clerk-Treasurer Seys to obtain a service agreement estimate from Blue Star. It was noted that Blue Star does the service on the generator at the Water Tower. The matter will be discussed at the Regular September City Council Meeting on September 6<sup>th</sup>.

#### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The grass rig truck has been taken to Sioux Falls, but the apparatus for the grass rig hasn't been built yet
2. The 7<sup>th</sup> Annual St. Clair Fire Dept. Pizza Fundraiser (hosted by Mitt's BP) will be held on Thursday, October 13<sup>th</sup> (during Fire Prevention Week) from 5:00 p.m. to 8:00 p.m.
3. Fire Dept. Member Angie Wicks has requested a Leave of Absence from the department from June 16, 2016 through January 1, 2017. A motion was made by Council Member Weinandt, seconded by Council Member Phillips to approve the Leave of Absence. Motion carried with all in favor.

4. Fire Chief Fitzloff presented an estimate from Emergency Response Solution for new gear lockers for the Fire Dept. Following discussion a motion was made by Council Member Weinandt, seconded by Council Member Phillips to approve purchase of 18" gear lockers from Emergency Response Solutions for \$7,382.00. Motion carried with all in favor.
5. There is a recall on the 2014 tanker.
6. Decoria Township paid the balance of their Fire Contract payment.

#### PUBLIC WORKS DEPT. REPORT

Public Works Dept. employee Deb McCollum reported on the following:

1. Painting of the red portion of the Water Tower and cleaning of the gray portion of the Water Tower has been completed.
2. The park swing has been installed on the City lot at 222 Main Street West.
3. Bleachers for Memorial Park, which were ordered with the bleacher order for St. Clair School, have been received/delivered to the School.
4. A Street Overlay Project was discussed. Estimates will be obtained for an overlay on Fitzloff Avenue, Pilgrim Street/Hiawatha Drive and the Water Tower Parking Lot.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. ELECTION UPDATE:
  - The Primary Election is Tuesday, August 9, 2016. Polls are open in the City of St. Clair from 7:00 a.m. – 8:00 p.m. The polling place for St. Clair residents is the St. Clair City Hall.
  - The period for Filing Affidavits of Candidacy is currently open. The period runs from Tuesday, July 26<sup>th</sup> through Tuesday, August 16<sup>th</sup> at 5:00 p.m.
2. The Preliminary Budget Workshop was scheduled for Tuesday, September 6, 2016 at 6:00 p.m.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm attended the July 25<sup>th</sup> School Board Meeting. Council Member Phillips will attend the August 22<sup>nd</sup> School Board Meeting.
2. The Blue Earth County Mayors and Clerks don't meet during the summer months of July and August. The next Mayors and Clerks meeting will be hosted by the City of Madison Lake on September 8<sup>th</sup>.
3. Interviews for the Public Works Supervisor position have been scheduled for Wednesday, August 10<sup>th</sup> and Thursday, August 11<sup>th</sup>. Interviews will be held at 5:30 p.m. and 7:00 p.m. both evenings.

PUBLIC COMMENT - There were no comments from the public during this portion of the meeting.

#### ADJOURNMENT

The meeting adjourned at 8:09 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer