

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, JUNE 07, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:02 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr. and Cindy Glamm. Council Members absent: Jason Weinandt. City Staff present: Mark Krenik, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (School Board Liaison), Brett Belcourt, Jordan Karels and Ralph Busing.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and approved with a motion by Council Member Karels, seconded by Council Member Glamm and carried with all in favor.

The minutes of May 03, 2016 Regular Council Meeting were approved with a motion by Council Member Phillips, seconded by Council Member Glamm and carried with all in favor.

The invoices and bills for the month of May 2016 were approved with the addition of a reimbursement to Marvin More for \$18.09. A motion by Council Member Glamm, seconded by Council Member Phillips and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

216 RAILROAD STREET WEST (former Northtown Auto property) – The status of the property was briefly discussed with nothing new to report.

PRACTICING BOW IN CITY LIMITS – As discussed at the Regular May City Council Meeting, the Council has been approached with regard to practice shooting bow on City property in the area adjacent to Wastewater Treatment Plant (shooting towards the City berm and City property west of the Wastewater Treatment Plant using the City berm area as a backdrop). The Council felt that allowing such activity in such close proximity to the Wastewater Treatment Plant would open the City to liability issues and decided not to allow such activity on City property.

NEW BUSINESS – The following New Business items were discussed:

Council Member Karels has been in contact with Mark Smiley regarding renewable energy and possible solar panels at the Wastewater Treatment Plant. Mr. Smiley is currently exploring solar options with regard to number of panels, size, location, etc.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Department has discussed and recommends an amendment to the St. Clair Volunteer Fire Department Operating By-Laws. The amendment would be to Section 10, which refers to 'response time'. Currently only persons residing within a five (5) minute response time or persons living or working within the City of St. Clair may be members. The amendment would change the response

time from five (5) minutes to ten (10) minutes. Fire Chief Fitzloff explained that the Department is currently down four (4) members, and would like to increase the response time in an effort to recruit new members. Motion by Council Member Glamm, seconded by Council Member Phillips to approve the amendment to the St. Clair Volunteer Fire Department Operating By-Laws, Section 10, changing the response time from five (5) minutes to ten (10) minutes. Motion carried with all in favor.

2. The Fire Department is planning a Recruitment Open House for prospective new members on the evening of Wednesday, July 13th at the Fire Hall.
3. The grass rig truck will be taken to Sioux Falls where the apparatus will be manufactured and installed.
4. A House Burn Fire Dept. Training was conducted on 178th Lane in Decoria Township on Saturday, March 5, 2016. South Central College coordinated, organized and was in charge of the training event. Several departments were involved and in attendance at the training, including St. Clair Fire Dept. (2 vehicles, a pumper truck and tanker truck), Eagle Lake Fire Dept. (2 vehicles, a pumper truck and tanker truck), Good Thunder Fire Dept. (1 vehicle, a tanker truck), North Mankato Fire Dept. (1 vehicle, an air truck), South Central EMS (1 vehicle, an ambulance van) and Saints Bus Company (1 vehicle, a bus which provided transport for the South Central College students), for a total of eight (8) vehicles. On May 6, 2016, Fire Chief Fitzloff received a letter from Decoria Township along with a partial payment on the Township Fire Contract. The letter from Decoria Township explained that they are withholding a portion (\$1,000) of their Fire Contract payment due to damage caused to 178th Lane during the House Burn Fire Dept. Training. The information was forwarded to the City Attorney (Chris Kennedy) for his review. Mr. Kennedy responded by sending a letter to Decoria Township on May 18, 2016. The letter stated, in part, the following:
 - a. that there aren't any provision in the Fire Contract that allows Decoria Township to withhold payments due the City based on other considerations,
 - b. that the actions being taken by the Decoria Township Board by withholding a portion of the contract payment is in violation of the provisions of the contract,
 - c. that Decoria Township is singling out the St. Clair Fire Dept., in that a number of agencies and vehicles were involved in the training but those other agencies weren't asked to contribute towards the road damage,
 - d. Decoria Township Board made allegations that damage was due to weight restrictions that were in force on the road, however the weight restriction limits weren't posted and furthermore weight restrictions do not apply to emergency vehicles, and
 - e. pursuant to the terms of the contract to provide fire services, the \$1,000.00 which was withheld is due and needs to be remitted and any issue regarding road damage should be addressed separately from the Fire Contract.

After reviewing the information, it was the decision of the Council to request a copy of the Decoria Township minutes for their June 6, 2016 meeting to determine what action was taken by the Board in response to Mr. Kennedy's letter. If the Township Board doesn't take action to pay the \$1,000.00 pursuant to the terms of the Fire Contract, the Council instructed the City Clerk to contact the City Attorney and have him draft a letter to Decoria Township giving them 30 days to pay the remaining \$1,000.00 due or their Fire Contract with the City of St. Clair Fire Dept. will be terminated.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Jeff Domras (Bolton and Menk) discussed the water tower exterior paint. After considerable discussion regarding conversations with the water tower paint contractor/manufacture (Tnemic) and discussion regarding re-painting options, Mr. Domras presented a quote for repainting the red portion of the water tower. The quote was from Speigel Painting for a total of \$8,800 which includes \$3,200.00 for paint (8 gallons @ \$400.00 per gallon) and \$5,600.00 to wash, clean, dry and apply the paint. An estimate of \$4,250.00 was also presented to wash down and clean the gray area of the tower. A motion was made by Council Member Phillips, seconded by Council Member Glamm to accept the estimate for both the re-painting of the red portion of the tower and cleaning of the gray portion of the tower for a total of \$13,050.00. Motion carried with all in favor.
2. KLM will be scheduling and conducting the inspection of the interior of the water tower in the near future.
3. Bleachers at Memorial Park were again discussed. The Council has heard from Mr. O'Donnell (St. Clair School Athletic Director) about a good deal and possible price break on bleachers. Motion by Council Member Karels, seconded by Council Member Phillips to approve the purchase of bleachers for Memorial Park if the price break is available. Clerk-Treasurer Seys will contact Mr. O'Donnell for details. Motion carried with all in favor.
4. Mayor More noted that he would like to revisit the situation regarding Community Ed use of Memorial Park pavilion restrooms. Public Works Supervisor Mark Krenik noted that there are a number of unauthorized people with keys, who are accessing the pavilion restrooms. Mr. Krenik was directed to have the pavilion locks changed. The number of keys made available to Community Ed will be limited and a key log will be kept.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Clerk-Treasurer Seys attended the Blue Earth County Water Plan Task Force meeting on Monday, June 6th.
2. Blue Earth County Attorney Pat McDermott is developing a new county-wide Curfew Ordinance.
3. The annual audit will be presented Tuesday, July 5, 2016 at 6:00 p.m. in the City Hall Meeting Room.
4. As of June 2, 2016, the detachment of R17-15-08-402-003 (Kroenke), R17-15-08-476-001 (Froehlich) and R17-15-08-401-005 and R17-15-08-401-003 (Schreyer) has been approved by the MN Office of Administrative Hearings Boundary Adjustment Board. The properties are officially a part of McPherson Township and no longer within the limits of the City of St. Clair.

CITY COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the May 23rd School Board Meeting. Council Member Karels will attend the June 20th School Board Meeting.
2. The City of St. Clair hosted the Mayors and Clerks Meeting on May 12th. The speaker for the evening will be Blue Earth County Sheriff Brad Peterson. The next meeting will be hosted by the City of Skyline on June 9th.
3. Mayor More and Council Member Karels attended the Tornado Workshop presented by Blue Earth County Emergency Management on Wednesday, June 1st.

PUBLIC COMMENT - There were no comments from the public during this portion of the meeting.

ADJOURNMENT

The meeting adjourned at 8:27 p.m. Motion to adjourn was made by Council Member Phillips, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer