

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 03, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:02 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Members were absent. City Staff present: Mark Krenik, Public Works Supervisor, Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (School Board Liaison), Troy and Kris Goettl, Brett Belcourt, Jordan Karels and Ralph Buesing.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was reviewed and discussion of the Fill, Excavate, Grade permit fee schedule was added to the agenda. The agenda was approved (with the noted change) with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

The minutes of April 05, 2016 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor.

The invoices and bills for the month of April 2016 were approved with a motion by Council Member Phillips, seconded by Council Member Karels and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

216 RAILROAD STREET WEST (former Northtown Auto property) – The status of the property was discussed. Clerk-Treasurer Seys contacted Blue Earth County Taxpayer Services regarding the property. The property is in the group of upcoming tax forfeiture properties. Clerk-Treasurer Seys discussed and presented the Council of an outline of the tax forfeiture process and time line. Clerk-Treasurer Seys noted that in July 2015 she contacted the MN PCA and the EPA, sent pictures of property noting specific issues and safety/environmental hazards and also inquired about possible assistance; due to a number of factors clean-up assistance from these agencies isn't available. Other avenues for possible assistance were discussed.

FILL, EXCAVATE, GRADE PERMIT FEE – With the approval of the Fill, Excavate, Grading Ordinance, the application review process (by the City Engineer) and the associated application process and permit fee were discussed. A motion was made by Weinandt, seconded by Glamm to set a fee of \$50.00 per review, plus actual expenses incurred if review by the City Engineer or other third party is required (especially relating to projects involving flood plain, wetland, close proximity to the river, etc.). Motion carried with all in favor.

NEW BUSINESS – The following New Business items were discussed:

PRACTICING BOW IN CITY LIMITS – Brett Belcourt and Jordan Karels were present to discuss practicing bow in the City limits. Currently the City does not have an Ordinance that would prohibit such activity. Mr. Belcourt discussed his desire to practice shooting bow ... shooting towards the City berm and City

property west of the Wastewater Treatment Plant (using the City property area as a backdrop). The Council will further discuss and explore this idea. Mayor More suggested to Mr. Belcourt that if he is practicing on property other than his own property, it would be a good idea to get written permission from the property owner.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The contract for the grass rig apparatus has been awarded to Heiman Fire Equipment. The contract has been signed and the down payment has been sent. The grass rig is expected to be completed by September 1st.
2. Four (4) Fire Dept. vehicles were taken into Westman Freightliner for the annual service on the vehicles.
3. A mutual Aid house burn (at the corner of County Road 28 North and County Road 184) involving South Central College and the St. Clair and Eagle Lake Fire Departments was conducted on Saturday, April 30th.
4. Will Sargent has announced his retirement from the St. Clair Fire Dept.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. The City has had 11 water main breaks in the past four (4) years; 6 of the breaks have been in the 300 block of Main Street East. It was noted that there is 4" water main in that area. Since Main Street East is a County Road, Jeff Domras (Bolton and Menk) discussed this matter with (former) County Engineer Al Forsberg (prior to his recent retirement). It was Mr. Forsberg's suggested that the City make a request to the County for the project be placed on the County 5-Year Plan. Motion by Council Member Glamm, seconded by Council Member Weinandt for the City to request that the water main project involving the 300 block of Main Street East be placed on the County 5-Year Plan. Motion carried with all in favor.
2. Water Tower inspection was discussed. The City water tower has been in service since 2009, Public Works Supervisor Krenik obtained a quote in the amount of \$2,500. For interior and exterior inspection of the tower. The inspection would include a video tape and a full inspection report. Jeff Domras (Bolton and Menk) will check the warranty of the exterior paint, since there appears to be significant fading of the red portion of the tower. Motion by Council Member Karels, seconded by Council Member Glamm to accept the quote and conduct the full inspection of the water tower. Motion carried with all in favor
3. Bleachers at Memorial Park were discussed. In previous years the School brought bleachers to Memorial Park to be used during Community Ed activities. However the last couple years they haven't brought the bleachers to the park. Mr. Krenik had an estimate for a basic set of bleachers (4 seat 15' aluminum bleachers). The Council discussed bleacher options but took no action.
4. The Council previously discussed purchasing a swing for the City lot at 222 Main Street West. The swing will be mounted in a concrete base. A City Park sign will be placed on the lot.
5. Mr. Krenik explained the significance of the MN PCA Award that the City recently received regarding operation of the Wastewater Treatment Plant.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Clerk-Treasurer Seys serves on the Blue Earth County Water Plan Task Force. The next meeting of the Task Force is Monday, June 6th (no Task Force meeting will be held in May).

2. Blue Earth County City Clerks/Administrators and local Police Chief's will be meeting with Blue Earth County Attorney Pat McDermott on Tuesday, May 10th at the Justice Center to discuss the possibility of a County-wide Curfew Ordinance.
3. Mike Stalberger (Director of the Blue Earth County Elections Dept.) and Karen Myers (Blue Earth County Elections Dept.) will be conducting a meeting/training for Blue Earth County City, Township and School District Clerks on Wednesday, May 11th at the Blue Earth County Government Center.
4. The City Clerk will meet with the McPherson Township Board on Wednesday, May 11th regarding the Detachment Petition.
5. The Athletic Backers requested approval of the Charitable Gambling application to conduct a raffle during St. Clair Days. The raffle drawing will be held on Saturday, June 25th after the parade (approx. 3:00 p.m.). Motion by Council Member Phillips, seconded by Council Member Glamm to approve the request from the Athletic Backers for the annual St. Clair Days Raffle. Motion carried with all in favor.

CITY COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the April 18th School Board Meeting. Council Member Glamm will attend the May 23rd School Board Meeting.
2. The City of Pemberton hosted the April 14th Mayors and Clerks Meeting. The next meeting will be hosted by the City of St. Clair on May 12th. The speaker for the evening will be Blue Earth County Sheriff Brad Peterson.
3. A St. Clair Days Fundraiser will be held on Saturday, May 14th from 4:00 p.m. to 8:00 p.m. at the Uptown Tavern.

PUBLIC COMMENT

Nancy Thompson (St. Clair School Board Liaison) noted that STPC may have funding available to help with the purchase of bleachers for Memorial Park ... she will do some checking and get back to us.

ADJOURNMENT

The meeting adjourned at 8:09 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer