

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 09, 2015

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Tom Karels, Sr. Jason Weinandt and Cindy Glamm. Council Members absent: No Council Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer, Mark Krenik, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison), Kathryn and Mark Sargent, Mason Arndt, Sam Schruin, Hunter Wick, Elsie Sieberg and Roxanne Flowers.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS – The Agenda was approved with a motion by Council Member Karels, seconded by Council Member Glamm and carried with all in favor. The minutes of October 06, 2015 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Phillips and carried with all in favor. The invoices and bills for the month of October 2015 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

1. FITZLOFF AVENUE FLOOD PROTECTION MEASURES – City Engineer Jeff Domras (Bolton and Menk) was present to discuss the results of the analysis/study which was done to determine the upstream effect of flood protection measures (berms, etc.) in the Fitzloff Avenue neighborhood. Mr. Domras noted that FEMA regulations prohibit flood protection measures that would cause the river to ‘bounce’ upstream more than six (6”) inches. Mr. Domras explained the in doing the analysis and determining the upstream effect of flood protection measures, a scenario was used whereby the entire Fitzloff Avenue oxbow was filled in (to replicate the most extensive type of flood protection measure with the most impact to the river upstream). Following this scenario the upstream ‘bounce’ was determined to be less than one and a half inches (1 ½”) and therefore within the FEMA acceptable limits. Mr. Domras noted that the individual flood protection measures (berms) being built by property owners in the Fitzloff Drive neighborhood would have significantly less impact upstream than that reflected in the analysis/study scenario.

In considering berms in the Fitzloff Avenue neighborhood, Mr. Domras noted that a number of things need to be considered: a) the natural drainageway (which moves surface water from the neighborhood through the oxbow to the river) must be maintained, b) the berm(s) must be shaped and sloped to allow for mowing and maintenance of the berm, c) any storm drainage inlets in the area must be maintained and protected, d) erosion control measures must be taken during construction, e) after completion of the berm, vegetation must be established in a timely manner.

Kathryn Sargent (50 Fitzloff Avenue) asked what information the Council would need to grant a permit for the construction of a berm. Mr. Domras stated that the following information should be

included when applying for a permit: a) Site Plan, b) vertical profile of proposed berm, c) erosion control plan, d) vegetation plan, etc.

A Special City Council meeting will be scheduled (as needed) to review land fill (berm) applications.

2. DRAINAGE CONCERN – Mayor More reported that Harold Drummer will be addressing the drainage concern on the Winkelman property (near Railroad Street). Mr. Drummer will also be doing the clean-up and removal of the collapsed barn at 512 Main Street West at that time (weather permitting).

NEW BUSINESS – The following New Business item was discussed:

2016 LIQUOR LICENSE RENEWAL – Renewal of Liquor Licenses for 2016 was discussed. Motion by Council Member Weinandt, seconded by Council Member Glamm to approve the renewal of the St. Clair American Legion Liquor Licenses (Club and Sunday) and the Uptown Tavern Liquor Licenses (On-Sale, Off-Sale and Sunday) for 2016. Motion carried with Mayor More and Council Members Weinandt, Glamm and Karels in favor and Council Member Phillips abstaining.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Grass Rig Committee is interested in a red Ford 550, grass rig vehicle. It was noted that the grass rig apparatus' are geared toward Ford trucks. It was further noted that it's difficult to find a red Ford 550. Ford has stopped production of the 2016 Ford 550 and will not resume production of the Ford 550 until January of 2017. The Grass Rig Committee has located a 2016 red, Ford 550 in Greenfield, Illinois for \$56,938.00. Due to the limited availability of a 2016 red, Ford 550 the Grass Rig Committee recommends purchase of the vehicle in Greenfield, IL. Motion made by Council Member Karels, seconded by Council Member Weinandt to approve the recommendation of the Grass Rig Committee for purchase of a 2016 red, Ford 550 in Greenfield, IL for \$56,938.00. Motion carried with all in favor.
2. The Grass Rig Committee solicited bids for an apparatus for the Grass Rig vehicle. Bids were opened, read aloud and reviewed. Bids were as follows: 1) Midwest Fire \$66,791.00; 2) Heiman Fire Equipment \$64,911.00. Motion by Council Member Phillips, seconded by Council Member Glamm to approve the purchase of an apparatus for the Grass Rig vehicle based on review of the bids, based on prior experiences the Fire Dept. has had with the bidders in question, and based on the recommendation of the Grass Rig Committee. Motion carried with all in favor.
3. The 6th Annual Fire Dept. Pizza Fundraiser hosted by Mitt's BP was held on Thursday, October 8th. 248 pizzas were ordered and delivered. At the October 20th Fire Dept. meeting, Mitt's BP presented a check to the Fire Dept. in the amount of \$2,400.00.
4. The Fire Dept. hosted the Fire Prevention program for 101 children in Kindergarten and 1st grade on October 6th, 10 children from Follow-Me Pre-School on October 7th, and 18 children and parents from Early Childhood Family Education on October 13th.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Sludge hauling was completed in mid-October. 48,000 gallons of sludge was hauled by Steve Kruse.
2. Quality Flow replaced a pump at the Wastewater Treatment Plant. Mr. Krenik noted that Quality flow was going to repair the seal and upgrade the 'E' impellor on the pump with a 'F' impellor, but

when they started looking at the pump it was determined that repair of the pump was much more extensive (and expensive) than first expected and it was more cost effective to buy a new pump.

3. The purchase of a 3" trash pump for the Wastewater Treatment Plant was discussed. Mr. Krenik obtained two (2) estimates. \$1,920.00 for a gas pump and \$3,700.00 for a diesel pump. Motion by Council Member Karels, seconded by Council Member Weinandt to purchase the gas pump for \$1,920.00. Motion carried with all in favor.
4. Repair of the 2005 City truck was discussed. Mr. Krenik noted that the truck is 10 years old, has quite a bit of rust and the seat is bad. It was noted that the City has been budgeting towards the replacement of the truck. The Council discussed trading the truck in for a 1-ton in 2016, in the meantime, the Council directed Mr. Krenik to have the seat repaired.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. Scheduling a Special meeting to discuss detachment of properties on the north side of the LeSueur River was discussed. A Special meeting was scheduled for Tuesday, December 1st at 6:00 p.m.
2. The Annual Employee Review was scheduled for Tuesday, December 8th at 5:30 p.m.

CITY COUNCIL MEMBER REPORTS

1. Council Member Phillips attended the October 19th School Board Meeting. Council Member Glamm will attend the November 23rd School Board Meeting.
2. Neither the Mayor nor the Clerk were able to attend the Blue Earth County Mayors and Clerks meeting in Madison Lake on October 8th. The next meeting will be November 12th in Vernon Center.

PUBLIC COMMENT –

There was no Public Comment during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:50 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer