

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 01, 2015

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Tom Karels, Sr. Jason Weinandt and Cindy Glamm. Council Members absent: No Council Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer, Mark Krenik, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Nancy Thompson (St. Clair School Board Liaison) and Ralph Buesing

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS – The Agenda was approved with a motion by Council Member Karels, seconded by Council Member Phillips and carried with all in favor. The minutes of August 6, 2015 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Weinandt and carried with all in favor. The invoices and bills for the month of August 2015 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

1. PROPOSED GENERATOR FOR THE CITY WATER TREATMENT FACILITY (WTF) – City Engineer Jeff Domras discussed the following with regard to the proposed generator for the Water Treatment Facility (WTF).
 - Bids were received and opened at City Hall on Monday, August 31st at 10:00 a.m. for the installation of the generator, including: concrete base/pad for the generator, extension of natural gas service, electrical connections or unloading the generator and setting on the concrete pad.
 - The bid includes a Base Bid for installation of a generator. It was noted that the generator unit would be purchased by the City under a separate bid.
 - In addition to the Base Bid, two (2) alternate bids were also included. Alternate Bid #1 for the furnishing and installing an automatic transfer switch at the Water Treatment Facility and Alternate Bid #2 for furnishing and installing an automatic transfer switch at the existing sanitary sewer lift station located near the Post Office.
 - Two (2) bids were received with the results of the bids were as follows:

BIDDER	BASE BID	ALT. #1	ALT. #2	TOTAL
Vinco, Inc., Forest Lake, MN	\$22,600.00	\$12,550.00	\$9,100.00	\$44,250.00
Meier Electric, Inc., Marshall, MN	\$33,740.00	\$16,970.00	\$14,940.00	\$65,650.00

Mayor More noted that he received a text from an area contractor who was interested in bidding on the project but didn't hear about it in time to submit a bid. Mr. Domras stated that the bid notice was published on the Builders Exchange and Quest (in addition to the Lake Region Times, the official City newspaper). Mr. Domras further noted that it's the responsibility of contractors to read those

publications and keep current on projects coming up for bid in the area. The Council felt that re-bidding at this time wouldn't be fair to those currently bidding on the project.

After considerable discussion a motion was made by Council Member Phillips to purchase a generator for the Water Treatment Facility from Generator System Services (Blue Star) for \$28,125.00 (based on generator bids reviewed at the July Council meeting). The motion was seconded by Council Member Glamm and carried with all in favor.

The Council discussed the bids for installation of the generator (including concrete base/pad for the generator, extension of natural gas service, electrical connections or unloading the generator and setting on the concrete pad) and discussed Alternate Bid #1 and Alternate Bid #2. Mayor More stated that he felt the City should go with both Alternate Bid #1 and #2 and get the automatic transfer switches. After considerable discussion a motion was made by Council Member Karels to approve and award the bid submitted by Vinco, Inc. in the amount of \$22,600.00 for the base bid portion of the project only and to eliminate from the project both Alternate Bid #1 (automatic transfer switch for the Water Treatment Facility) and Alternate Bid #2 (automatic transfer switch for the sanitary sewer lift station near the Post Office). Motion was seconded by Council Member Phillips. Motion carried with Council Members Karels, Phillips, Weinandt and Glamm in favor and Mayor More opposed.

2. STREET LIGHT REPAIR – Bids were opened and reviewed for the Street Light Repair Project. One bid was received from Javens Electric in the amount of \$27,250.00. Motion by Council Member Weinandt, seconded by Council member Glamm to approve the bid for street light repair submitted by Javens Electric in the amount of \$27,250.00. Motion carried with all in favor.
3. ST. CLAIR RECYCLED AUTO PARTS PROPERTY – Council Member Weinandt has met with and contacted Dean Hewitt (owner of the St. Clair Recycled Auto Parts property) several times regarding clean-up of the property. Some improvement has been noted.
4. 512 MAIN STREET WEST – As discussed at the August 6, 2015 City Council meeting, with regard to the clean-up of a collapsed barn on the property located at 512 Main Street West, the amount of \$2,000.00 will be certified as a special assessment over a period of 5 years at an interest rate of five percent (5%) per annum. Clerk-Treasurer Seys noted that the 'Agreement to Special Assessment and Waiver of Irregularity and Appeal' has been signed by the property owner and the City. A motion was made by Council Member Glamm, seconded by Council Member Karels to approve Resolution # 2015-04 'Resolution Adopting Assessment'. Motion carried with all in favor.

NEW BUSINESS – The following New Business item was discussed:

Visibility (due to tree branches) at the intersection of Pilgrim Street and Main Street East was discussed. The Council directed Public Works Supervisor Krenik to talk to the property owner about trimming the trees. If the property owner doesn't want to trim the trees, the Council directed Mr. Krenik to do the trimming.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Grass Rig Committee has met a number of times and continues to consider options for the truck. The Committee is considering a single cab, a cab and a half or a 4-door grass rig. In making room for the grass rig in the Fire Dept. Shop, the Committee is considering re-locating the turn-out

gear lockers. Along with re-locating the turn-out gear lockers the Committee has also discussed re-locating the City Hall tables and chairs. It was the consensus of the Council to leave the tables and chairs near the door to the Meeting Room for easy accessibility for those renting and using the Meeting Room.

2. The 6th Annual Fire Dept. Pizza Fundraiser (hosted by Mitt's BP) will be held on Thursday, October 8th from 5:00 pm to 8:00 pm. (Details will be on the City website.)

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Putting a picnic table and sign on the City lot at 222 Main Street West has been previously discussed. Nothing will be done on the lot at this time.
2. Sludge is being prepared at the Wastewater Treatment Plant. The annual sludge hauling will be done in mid-October.
3. The Public Works employees have been painting the hydrants throughout town. Approx. 40 of the 59 hydrants have been painted. Hydrant marker/flags will be installed on those hydrants where a marker is needed or missing.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. LJP Waste & Recycle will be increasing their garbage and recycling rate charged to the City, effective in September. The garbage rate will increase by \$.20 and recycling rate will increase by \$.07. The garbage and recycling rate that the City charges the residents will not charge at this time.

CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm attended the August 24th School Board Meeting. Council Member Karels will attend the September 21st School Board Meeting.
2. The Blue Earth County Mayors and Clerks group doesn't meet during the summer months of July and August. The next meeting will be September 10th in Eagle Lake.

PUBLIC COMMENT –

Ralph Buesing, 325 Front Street West, was present to discuss the drain in his lot. The Council will look into the matter.

ADJOURNMENT – The meeting adjourned at 8:09 p.m. Motion to adjourn was made by Council Member Karels, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer