

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, AUGUST 13, 2019

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Cindy Glamm, Duke Arndt, Randy Thompson and Dick Fitzloff. Council Members absent: No Members were absent. City Staff present: Bill Fitzloff, Fire Chief, Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor. Others present: Jeff Domras (Bolton and Menk) and Randy Schindle.

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion was made by Council Member Glamm, seconded by Council Member Fitzloff to approve the agenda. Motion carried with all in favor.

The minutes of July 2019 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

The invoices and bills for the month of July 2019 were approved with a motion by Council Member Thompson, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

PARK STREET NORTH LIFT STATION MITIGATION PROJECT UPDATE – Jeff Domras (Bolton and Menk) was present to discuss the Park Street North Lift Station Mitigation Project. Mr. Domras provided a summary of the project status. The following items need to be completed: level top of floodwalls, install 3' chain link fence along top of flood wall, install swing gate (6' high, 12' wide), blacktopping of roadway and parking lot, install concrete pad for mail box. Mr. Domras noted that the project contractor (DMI) is meeting with Bill Fitzloff (Fitzloff Properties) to discuss parking lot repairs due to construction. Mr. Domras further noted that a punch list is being prepared and depending on the weather the project should be completed by the end of August.

Mr. Domras presented Pay Estimate #1 in the amount of \$62,214.55. Motion by Council Member Glamm, seconded by Council Member Fitzloff to approve payment of Pay Estimate #1 in the amount of \$62,214.55. Motion carried with all in favor.

NEW BUSINESS – There were no New Business items to discuss.

REPORTS

FIRE DEPT. RELIEF ASSOC.

Fire Dept. Relief Association President Randy Senkyr discussed the following:

1. Based on the most recent Fire Dept. Relief Assoc. audit and contingent upon approval by the St. Clair City Council, the Fire Dept. Relief Assoc. Trustees have approved an increase in the annual benefit amount from \$1,700.00 per year of service to \$2,100.00 per year of service. Motion made by Council Member Glamm, seconded by Council Member Fitzloff to approve the increase in the Fire Dept. Relief Assoc. benefit amount from \$1,700.00 per year of service to \$2,100.00 per year of

service. Motion carried with Council Members Glamm, Thompson, Arndt and Fitzloff in favor and Mayor More abstaining.

2. Mr. Senkyr requested the annual municipal support for the St. Clair Fire Dept. Relief Association in the amount of \$5,000.00 for taxes payable year 2020. Motion by Council Member Thompson, seconded by Council Member Arndt to approve the request. Motion carried with Council Members Glamm, Thompson, Arndt Fitzloff in favor, and Mayor More abstaining.

#### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The St. Clair Fire Dept. Relief Assoc. has donated \$30,000.00 in charitable gambling proceeds to the St. Clair Fire Dept. Truck Fund. Motion by Council Member Glamm, seconded by Council Member Thompson to accept and approve the donation of \$30,000.00 from the St. Clair Fire Dept. Relief Assoc. to the St. Clair Fire Dept. Truck Fund. Motion carried with all in favor.
2. The Fire Dept. has been researching washing machines for turn-out gear, as well as, turn-out gear bunker boots and is recommending the purchase of a turn-out gear washing machine from Fire Safety USA in the amount of \$4,959.00 and twelve (12) pair of turn-out gear bunker boots from Fire Safety USA in the amount of \$235.00 per pair. Motion by Council Member Glamm, seconded by Council Member Thompson to approve the purchase from Fire Safety USA of a turn-out gear washing machine for \$4,959.00 and twelve (12) pair of turn-out gear bunker boots at a cost of \$235.00 per pair. Motion carried with all in favor.
3. The Fire Dept. has responded to 75 calls to date in 2019.
4. A slip and fall incident was reported when a firefighter fell in the wet cement floor of the Fire Dept. Shop. The City will continue to research options to eliminate or lessen the amount of rain water that seeps under the over-head doors in the Fire Dept. Shop during rain events.

#### PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Since the Public Works Dept. needs to access the Park Street North Lift Station on a daily basis, Mr. Baker discussed the need for a walk-through gate in one of the 6' chain link gates. The cost for the walk-through gate would be \$407.00. Motion by Council Member Thompson, seconded by Council Member Glamm to approve the walk-through gate at the Park Street North Lift Station at a cost of \$407.00. Motion carried with all in favor.
2. The Public Works Dept. purchased a utility trailer for the primary purpose of having the aluminum stop logs, the 8" hoses and other flood supplies for the Park Street North Lift Station readily available. The trailer will also be used for tree trimming, branch hauling and other Public Works Dept. needs.
3. WW Blacktopping will do the patchwork for the three (3) water main breaks when they are in town to do the Post Office parking lot.
4. Local cement contractors will be contacted to do the sidewalk repair in the 400 block of Main Street East which was had to be removed for the repair of a water main break last winter.
5. The STOP signs for the intersection of Park Street South and Front Street East will be installed in the near future.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The 2020 Preliminary Budget Workshop was scheduled for Monday, September 9, 2019 at 5:30 p.m.
2. Every 10 years a census is conducted in the United States. Census Day is April 1, 2020.

3. Area city and township clerks, as well as election representatives from surrounding counties met at the Justice Center on August 6<sup>th</sup> to discuss and preview new voter assist equipment.
4. The Schull property detachment was approved by the State of Minnesota, Municipal Boundary Adjustments Board in July.
5. Clerk-Treasurer Seys will attend an Emergency Management meeting at the Justice Center on August 14<sup>th</sup>. The Blue Earth County Multi-Hazard Mitigation Plan will be among items discussed.
6. St. Clair will be hosting the Blue Earth County Mayors and Clerks meeting on Thursday, September 12<sup>th</sup>. The speaker for the evening will be Blue Earth County Elections Director, Mike Stalberger.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Glamm attended the July 22<sup>nd</sup> School Board meeting. Council Member Thompson will attend the August 19<sup>th</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks group doesn't meet during the months of July and August. The next meeting will be Thursday, September 12<sup>th</sup> with the City of St. Clair hosting.

#### PUBLIC COMMENT – The following Public Comments were made:

Randy Schindle, 313 Front Street West, was present to discuss the recent water hydrant repair in the road right-of-way adjacent to his property. Mr. Schindle was concerned about a crack in his driveway and damage to the cement basin around the storm drain. Public Works Supervisor Thad Baker will check on the driveway crack. He will also arrange for Jetter Clean to jet the storm sewer when they are in town this fall for other preventative maintenance jetting.

ADJOURNMENT – The meeting adjourned at 8:05 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Thompson and carried with all in favor.

Catherine Seys, City Clerk-Treasurer