

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 04, 2018

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jason Weinandt, Cindy Glamm, Duke Arndt and Randy Thompson. Council Members absent: None. City Staff present: Catherine Seys, City Clerk-Treasurer and Thad Baker, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk) and Nancy Thompson (St. Clair School Board Liaison).

The Pledge of Allegiance was recited and Mayor More welcomed all visitors and guests.

APPROVAL OF AGENDA, MINUTES AND BILLS

A motion to approve the agenda was made by Council Member Glamm, seconded by Council Member Weinandt and approved with all in favor.

The minutes of August 07, 2018 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Thompson and carried with all in favor.

The invoices and bills for the month of August 2018 were approved with a motion by Council Member Thompson, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

BERM/FLOOD MITIGATION PROJECT – Jeff Domras (Bolton and Menk) was present to discuss the Wastewater Treatment Plant Berm Mitigation Project. Mr. Domras noted that the project is completed and the grass seed took great and the local sub-contractor for turf restoration did a nice job and was very cooperative. Mr. Domras briefly discussed Contractor's Pay Estimate No. 1 (1st and final pay estimate) for the Wastewater Treatment Plant Berm Mitigation (sheet piling) Project noting that the project came in \$13,000 less than estimated. A motion was made by Council Member Glamm, seconded by Council Member Weinandt to approve payment of the pay estimate for Janke General Contractors in the amount of \$225,857.75. Motion carried with all in favor. As discussed at the August City Council meeting, Mr. Domras noted that the necessary paperwork, letters and maps to certify the levy out of the floodplain is being prepared and moving forward, noting that the certification process can be quite lengthy. Public Works Supervisor Thad Baker again brought up the Muscle Wall as an alternative to the permanent structure proposed for flood protection at the Park Street North Lift Station, noting that the Muscle Wall would cost less than \$20,000 and could be here in 3 weeks. Doug Westphal was present and addressed the Council regarding the permanent concrete structure proposed for flood protection at the Park Street North Lift Station. Mr. Westphal sited limited visibility, accessibility to the Lift Station pumps, etc. for maintenance and the fact that the structure is permanent. Mayor More noted that the visibility issue has been discussed with and approved by the Blue Earth County Engineer and that the Council has given much thought and considerable discussion to the matter and feel that the permanent structure is the way to go. Public Works Supervisor Thad Baker discussed the pump the City has ordered and noted that they are waiting for the motor. Mr. Baker also noted the 90' FEMA size limitations with the permanent wall and that the pump/trailer will be a very tight fit. Mr. Baker will get the shop drawings of the pump/trailer/hitch/etc. and do more measuring in the area.

BENEFIT FOR BRANDI REICH – The group organizing the benefit for Brandi Reich on September 8th have decided to have the event at the Uptown Tavern rather than at City Hall. The group is planning to have the silent auction inside and beer & wine tasting outside. The Uptown Tavern will not be selling liquor outside, just the tasting event will be outside, there will be no tent or live music outside. The Council suggested that the Uptown put up a fence around the outside area for safety reasons.

NEW BUSINESS – The following New Business items were discussed.

CITY BUILDING INSPECTION SERVICES PROPOSED RATE INCREASE – Dan Murphy, City Building Inspections Services, met with Clerk-Treasurer Seys and submitted a proposal for an increase to the building inspection fee schedules. It was noted that Mr. Murphy has been the Building Inspector for the City for 10 years and this is the first proposed rate increase. According to the proposal, the Flat Rate Fee Schedule (roof, shingles, windows, etc.) will increase by \$10.00; the Valuation Based Fee Schedule will change from the 1994 Uniform Building Code Fee Schedule to the 1997 Uniform Building Code Fee Schedule. If approved the rate increase will take effect January 1, 2019. A motion was made by Council Member Weinandt, seconded by Council Member Glamm to approve the increase in both the Flat Rate Fee Schedule and the Valuation Based Fee Schedule as proposed by Dan Murphy, City Building Inspection Services, to become effective January 1, 2019. Motion carried with all in favor.

ST. JOHN'S LUTHERAN CHURCH SIDEWALK – A representative of the St. John's Lutheran Church reported that some of the sidewalk around the church (Front Street East and Mill Street) is in need of replacement. The Council discussed this matter at the budget meeting (held earlier this evening) and budgeted for sidewalk repair/replacement in that area for 2019.

CITY HALL FURNACE – The City Hall furnace drain hose was plugged and has caused moisture/condensation to pool in the furnace and on the floor in the furnace room. As a result there appears to be mold in and around the furnace. Council Member Weinandt suggested contacting Chandler Holland to test for mold and prepare a mitigation plan based on the results of the testing.

REPORTS

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fire Chief Fitzloff requested the annual municipal support for the St. Clair Fire Dept. Relief Association in the amount of \$5,000.00 for taxes payable year 2019. Motion by Council Member Glamm, seconded by Council Member Thompson to approve the request. Motion carried with Council Members Glamm, Thompson and Arndt in favor, and Mayor More and Council Member Weinandt abstaining.
2. A new Heart Start, pads, etc. were purchased for \$1,700.
3. The Fire Dept. has responded to 80 calls to date in 2018.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Thad Baker reported on the following:

1. Jamie Will purchased (approved 08-07-2018) and picked up the 2005 truck, snow plow and sander.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. ELECTION UPDATE:
 - o The Primary Election was held on August 14th. 105 persons voted at the St. Clair City Hall.

- The period for filing Affidavits of Candidacy was July 31st – August 14th, during that time one (1) person filed for the Mayor seat and two (2) persons filed for the 2 Council Member seats.
- 2. Due to the General Election being held on Tuesday, November 6, 2018, the Regular November City Council Meeting will be held on Tuesday, November 13, 2018 at 7:00 p.m. at that time the City Council will also convene as the Canvassing Board to Canvass the Abstract of Votes Cast, Certify the Election Returns and Declare the Results of the November 6, 2018 Municipal Election.
- 3. The American Red Cross plans to conduct a smoke alarm canvas in St. Clair during the month of October (in conjunction with Fire Prevention Week).

CITY COUNCIL MEMBER REPORTS

1. Council Member Thompson attended the August 20th School Board Meeting. Council Member Weinandt will attend the September 17th School Board meeting.
2. The Blue Earth County Mayors and Clerks do not meet during the months of July and August, the next meeting will be held on Thursday, September 13th with the City of Good Thunder hosting.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:52 p.m. Motion to adjourn was made by Council Member Glamm seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer