

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, APRIL 05, 2016

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Thomas Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Jack May (School Board Liaison), Troy and Kris Goettl and Randy Schindle.

After calling the meeting to order Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND BILLS

The agenda was approved with a motion by Council Member Glamm, seconded by Council Member Phillips and carried with all in favor. The minutes of March 02, 2016 Regular Council Meeting were approved with by Council Member Karels, seconded by Council Member Weinandt and carried with all in favor. The invoices and bills for the month of March 2016 were approved with a motion by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

INTERNET ISSUES – As reported at the March 2<sup>nd</sup> City Council meeting, Consolidated Communications has reviewed and done testing of the St. Clair internet and no significant issues were found. The City Clerk continued to frequently experience problems with the internet at the City Office. The City Clerk continued correspondence with a Consolidated Communications representative who recommended calling him directly the next time we experienced a problem. He would then immediately send out a tech to investigate the problems. Following the recommendation, the Consolidated Communications representative was contacted when problems were experienced and a tech was sent to the City Office. The tech found the modem in the City Office to be the original modem from the early 1990's, which he replaced, he also replaced the wire connecting the City and Fire Dept. computer/internet, as well as some frayed wiring on the outside of the City Hall building. In the past two (2) weeks since the tech was out and these changes were made there have been no internet problems at the City Office. The City Clerk reported that internet has not been down once.

NEW BUSINESS – The following New Business items were discussed:

CITYFORCE PLANNING and ZONING SOFTWARE – The City Building Official (Dan Murphy, City Building Inspection Services) had a prior commitment and was unable to attend this evenings meeting. Mr. Murphy did clarify a few things to the City Clerk regarding the CityForce program, primarily that participation in the CityForce program is not mandatory. He also noted that the larger cities he serves are just getting on board with the program. He recommended meeting with the Council in a couple of months, after the program has been up and running for a while in some of the larger cities, to further discuss the program with the Council.

FILL, EXCAVATE, GRADE ORDINANCE – With the approval of the Fill, Excavate, Grading Ordinance, the application review process (by the City Engineer) and the associated application/review fee was briefly discussed. The fee will be further discussed at the Regular May Council meeting on Tuesday, May 3<sup>rd</sup>.

ANNUAL POPPY PROCLAMATION – The annual Poppy Proclamation was presented. A motion was made by Council Member Phillips, seconded by Council Member Glamm to approve the proclamation designating the month of May 2016 as ‘Poppy Month’ in the City of St. Clair. Motion carried with all in favor.

CITY LOT – 222 MAIN STREET WEST – The vacant City lot at 222 Main Street West has previously been discussed by the City Council as a possible small, quiet park/rest area. Motion by Council Member Weinandt, seconded by Council Member Glamm to purchase a swing for the lot.

#### FIRE CHIEF’S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Grass Rig Committee solicited bids for an apparatus for the Grass Rig vehicle. Bids were opened, read aloud and reviewed. Bids were as follows: 1) Heiman Fire Equipment \$74,881. 2) Blanchat Fire Equipment \$89,583. Motion by Council Member Weinandt, seconded by Council Member Phillips to approve the bid submitted by Heiman Fire Equipment, based on the review and recommendation of the Grass Rig Committee. Motion carried with all in favor.
2. The annual Firefighters Dance was held together with the Eagle Lake and Madison Lake Fire Dept. on Saturday, April 2<sup>nd</sup> at the Eagle Lake American Legion. The event was well attended
3. The Andregg family presented the St. Clair Fire Dept. with a check in the amount of \$1,333.33. This amount was the St. Clair Fire Dept. share of the proceeds from the benefit held on March 12<sup>th</sup> and hosted by the Anderegg to benefit area Fire Departments. The benefit was held at the Eagle Lake American Legion and was in appreciation and support of local fire and safety departments who responded to the Anderegg fire in January 2016.

#### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik was attending the annual Water Conference and unable to attend. The following Public Works Dept. news was reported:

1. The street sweeper was in town and all City streets were swept today (Tuesday, April 5<sup>th</sup>). All County streets through town will be swept tomorrow.

#### CITY CLERK-TREASURER’S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The detachment petition including R17-15-08-402-003 (Kroenke), R17-15-08-476-001 (Froehlich) and R17-15-08-401-005 and R17-15-08-401-003 (Schreyer) has been received and signed by all property owners. Motion by Council Member Glamm, seconded by Council Member Weinandt to approve Resolution #2016-05 ‘Concerning Detachment of Certain Land Pursuant to Minnesota Statutes § 414.06’. Motion carried with all in favor. The detachment petition will be forwarded to McPherson Township and then to the MN Boundary Adjustment Board for final approval.
2. Larry Biederman (MN Waste Processing) and Ed Fahrforth (LJP Waste and Recycle) were present at the Regular March City Council meeting to discuss the renewal of the MN Waste Processing contract and a rate increase. Clerk-Treasurer Seys stated that the City recently (January 2016) increased residential garbage and recycling rates and noted that it wouldn’t be necessary to further increase rates at this time; the current rate charged to residents should cover the MN Waste Processing increase.
3. Clerk-Treasurer Seys and representatives from the City of Mapleton and City of Lake Crystal met with the new Blue Earth County Elections Director, Mike Stalberger, on Monday, April 4<sup>th</sup> to discuss the upcoming election judge training.

4. Clerk-Treasurer Seys serves on the Blue Earth County Water Plan Task Force. The Task Force met on Monday, April 4<sup>th</sup> to discuss the following: Impaired Waters, Wastewater/Septic Systems, Feedlots, Soil Erosion, Nutrient Management, Soil Health, and Near Channel Erosion. The next meeting of the Task Force will be Monday, May 2<sup>nd</sup>.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Karels attended the March 21<sup>st</sup> School Board Meeting. Council Member Weinandt will attend the April 18<sup>th</sup> School Board Meeting.
2. Mayor More and Clerk-Treasurer Seys attended the Blue Earth County Mayors and Clerks meeting in Eagle Lake on March 10<sup>th</sup>. The speaker for the evening was Tom Kammer (Center for Business and Industry) regarding the LEAN Program. The next meeting will be hosted by the City of Pemberton on April 14<sup>th</sup>.

#### PUBLIC COMMENT

1. Troy and Kris Goettl (321 Front Street West) were present with a request to replace their 8' X 10' shed with a 12' X 16' shed. Due to the size of the proposed new shed a Variance is required. A Public Hearing will be scheduled for Tuesday, May 3, 2016 at 6:30 p.m. to discuss and hear public input on the request.
2. Randy Schindle was present to discuss the status of the former Northtown Auto property. Clerk-Treasurer Seys will contact Blue Earth County Taxpayer Services regarding the status of the property. City Attorney Chris Kennedy will also be contacted.

#### ADJOURNMENT

The meeting adjourned at 8:15 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer