

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
THURSDAY, AUGUST 6, 2015

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:02 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Tom Karels, Sr. Jason Weinandt and Cindy Glamm. Council Members absent: Council Member Phillips. City Staff present: Catherine Seys, City Clerk-Treasurer and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk) and Nancy Thompson (St. Clair School Board Liaison)

After calling the meeting to order, Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS – The minutes of July 7, 2015 Regular Council Meeting were approved with a motion by Council Member Karels, seconded by Council Member Glamm, and carried with all in favor. The invoices and bills for the month of July 2015 were approved with a motion by Council Member Glamm, seconded by Council Member Karels and carried with all in favor.

UNFINISHED BUSINESS – The following unfinished Business item was discussed:

1. PROPOSED GENERATOR FOR THE CITY WATER TREATMENT FACILITY (WTF) – City Engineer Jeff Domras explained the following with regard to the proposed generator for the Water Treatment Facility (WTF).

- Bids were opened and received in July from Interstate Power (MTU OnSite Energy) and Generator System Services (Blue Star Power Systems).
- Bids were for the generator only and did not include the concrete base/pad, extension of natural gas service, electrical connections or unloading the generator and setting on the concrete pad.
- Manufacturing of the unit will take 2 – 3 months.
- Storage of the unit was verified.
- The bid amount quoted from Blue Star is good through the end of the year.
- The bid amount quoted from MTU OnSite Energy was found to be in error and is actually \$10,000 higher than originally quoted.

It was the recommendation of Mr. Domras that the City re-bid the project to include all aspects of the project (concrete base, extension and connection of natural gas and electrical service, unloading and setting the generator on the pad). Since manufacturing of the unit will take 2 – 3 months, Mr. Domras also suggested allowing a spring completion date, in case inclement weather should prevent completing the project this fall.

Motion by Council Member Weinandt, seconded by Council Member Karels to re-bid the project as based on the recommendations and suggestions of Mr. Domras. Bids will be reviewed at the regular September Council meeting on Tuesday, September 1, 2015. Motion carried with all in favor.

2. STREET LIGHT REPAIR – No bids were received for the Street Light Repair Project. This item will be tabled until the Regular September City Council Meeting.

3. ST. CLAIR RECYCLED AUTO PARTS PROPERTY – Council Member Weinandt met with Dean Hewitt (owner of the St. Clair Recycled Auto Parts property) regarding clean-up of the property. Mr. Hewitt told Council Member Weinandt that he plans to start clean-up of the property in the near future.
4. 512 MAIN STREET WEST – A hearing was held with the property owner on Monday, July 20th regarding clean-up of the collapsed barn located on the property. The property owner agreed to have the City hire the clean-up and assess the cost of the clean-up to the property as a special assessment to be collected with property taxes. Mayor More contacted several area contractors to obtain estimates for the clean-up. Clerk-Treasurer Seys prepared an 'Agreement to Special Assessment and Waiver of Irregularity and Appeal' to be signed by the City and the property owner. Motion by Council Member Weinandt, seconded by Council Member Karels to accept the estimate submitted by Harold Drummer for \$1,552.50 (not including permits and fill). The amount of \$2,000.00 will be certified as a special assessment over a period of 5 years at an interest rate of five percent (5%) per annum. Work to begin as soon as possible. Motion carried with all in favor.

NEW BUSINESS – No New Business items were discussed.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Grass Rig Committee has met and is considering a 450 chassis (4 X 4) with a 400 gallon tank and 250 gallon pump and 2 jump seats. The Committee is considering additional options for the truck and is not yet ready to solicit bids.
2. Fire Dept. Members will be involved in the Active Shooter Training at the St. Clair School on Wednesday, August 12th (1:00 p.m. – 5:00 p.m. and 6:00 p.m. – 10:00 p.m.). An Active Shooter table-top meeting will be held the evening of Monday, August 10th at the St. Clair Fire Hall.
3. Fire Chief Fitzloff recommended hiring Wade Lotten to fill one of the openings on the Fire Dept. Motion by Council Member Glamm, seconded by Council Member Karels to hire Wade Lotten to fill one of the openings on the Fire Dept. Motion carried with all in favor.

PUBLIC WORKS DEPT. REPORT

Both Public Works Supervisor Mark Krenik and Public Works employee Deb McCollum had prior commitments and were unable to attend this evenings meeting.

It was noted that the City Council toured our City Facilities on Tuesday, July 28th.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The annual Night to Unite was held Tuesday, August 4th at Memorial Park. It was noted that event was rather disappointing due to a very small turn-out.
2. The City Attorney has sent letters to owners of nuisance properties. Clean-up progress has been noted on the properties involved.
3. The City has been contacted by the City of Eagle Lake. The City of Eagle Lake is working with Region 9 in conducting a Fire Service Cost Analysis which will include the City of Eagle Lake, the City of Madison Lake and the City of St. Clair.

CITY COUNCIL MEMBER REPORTS

1. Due to a Public Hearing on Monday, July 20th, no City Council Members were able to attend the School Board Meeting. Council Member Glamm will attend the August 24th School Board meeting.
2. The Blue Earth County Mayors and Clerks group doesn't meet during the summer months of July and August. The next meeting will be September 10th in Eagle Lake.

3. Issues at Memorial Park were discussed. Residents will be encouraged in the next City Newsletter to call 9-1-1 to report any unusual or suspicious activity in the park.

PUBLIC COMMENT – There was no comments from the public at this time.

ADJOURNMENT – The meeting adjourned at 8:16 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Glamm and carried with all in favor.

Catherine Seys, City Clerk-Treasurer